

Otey Memorial Parish  
Sewanee, Tennessee  
Vestry Agenda for June 20, 2019  
6:30 pm

- I. Opening Prayer
- II. Minutes from the May meeting
- III. Reports 6:40
  - [Treasurer]
  - Rector
  - Other Committees, as suitable  
(including a check-in about lay pastoral ministry)
- [IV. Old Business]
- [V. New Business]
- VI. Closing Prayers 7:25

*The Vestry meets at 5:30pm normally on the third Thursday of each month [July 18], August 15, September 19, October 17, November 21, December 19 (or 12). According to diocesan canons, we must meet at least quarterly.*

Minutes Otey Vestry May 16

5:30 PM Opening Prayer in St. Paul's Chapel

Present: Rev. Rob Lamborn, Deacon Betty Carpenter, Kathy Solomon-Treasurer, Tim Graham, Karen Meredith, David Burnett, Sue Mosely, Gary Sturgis, Susan Holmes

Motion Tim to accept April minutes as amended, David seconded, minutes approved

### **Treasurer's Report**

Kathy Solomon said pledges are still coming in strong manner  
Utilities expenses are high, and energy audit has been suggested. We are using more electricity than in past. Building is being used a lot more.  
Vanguard account has unrealized gains.  
Gains more than losses  
Four months liquid assets are on target  
Moved money around in May. First TN Loan payment was made. \$77,000 moved to pay Housing Sewanee Appliances were paid  
Joseph Sumpter has been paid from the line of credit  
\$31,500 is our debt. It is the current total of the line of credit  
Moved money \$77,000 from Vanguard to checking  
\$75,000 paid off loan, this includes payoff and balloon payment  
See the written report for these details  
Used all money in debt reduction \$62,900 so as the remainder of the debt reduction pledges come in, it will be replenished.  
Remain in pretty good shape. Kathy does not believe we will need to dip into reserves.

First Tennessee loan summary: Line of credit is \$100,000. This was originally thought to be \$150,000 but since we had original loan balloon in pledges, we did not need \$150,000 so instead asked for only \$100,000.

### **Finance Committee**

Committee met on Monday, May 13. Looking at how we repay the line of credit. The line will be there for future use. Kathy is going to draft a policy on how the line of credit should be used. Rob reminded us of the two values we are upholding,

Line to be used for unexpected needs. For needs that don't justify a capital campaign.

Tim: Sue Mosely has made recommendations. See the Finance Committee Report of May 13, 2019 meeting. The recommendations include opening a checking account at First TN. This will make it easy to move large amounts of money and make payments.

Motion made by Sue Mosely, approved by unanimous vote

### **Rector's Report**

Rob reported it was good to be here for the Bishop's Visitation and for the last discussion of Julia Gatta's book, *Life in Christ*

Rob enjoyed meeting the Reverend Canon Gideon Byamugisha

He reported on Frieda's medical issues. She hurt her back while gardening. The injury will not require surgery, but rest. She is working as she is able

Rob reported on his own recovery. He is doing pretty well but occasionally has a bad day. He sees his doctor tomorrow, Friday, May 17, 2019. He hopes to hear the tumor is shrinking. The vestry assured him we are not judging him but want him to do as he feels best.

He has some vision returning to his left eye. This is causing some discomfort.

Rob mentioned that Tom MacFie will be retiring as Chaplain at the end of the coming school year. At a time in the future the vestry will do a resolution.

Karen asked about Frieda's health and how we might provide backup. Otey Notes and the lay ministry schedule fell by the wayside while Frieda was out.

### **Buildings and Grounds**

Tim and Claudia have been working together to manage the bell tower repair. The roof is another project to consider. The cap along the roof top has been damaged. Tim has filed a claim with our insurance provider. Now getting an estimate on repair.

Devoting a lot of attention to the roof and whether insurance will pay.

Shingles have become partially loose.

Claudia found files on the renovation of the church on mid-2000s stored in the Brooks Hall attic. Karen Keele has organized these and they will be housed in the church files.

Tim commented that we are working to make sure all work is documented for future vestries.

### **Other business:**

David Burnett brought to our attention that the Tuesday and Friday meetings of AA will no longer be held at Otey due to lack of attendance.

Gary Sturgis says the new stove is glorious.

Celebration of the payoff of the Parish Hall. Parish Life is planning a picnic with burning of the mortgage at Pentecost. Fire is an important part of Pentecost.

Christian Formation

Karen Meredith

VBS: June 17-20 complete with goats

See the written report

Rachel Held Evans' book *Inspired* will be the summer reading book.

CAC

Betty reported that CAC got a Community Chest grant of \$7500. Planning some summer meal programs in Sherwood to get to know that community and how we might be of service there.

6:40pm: Prayer and adjournment

## Rector's Report: 20 June 2019

*Some of my activities in addition to Sunday services May 15-June 18, 2019:*

Evening Prayer (as available, Mon-Thurs)  
5 pastoral visits

Meetings:

Deacon	Buildings and Grounds Committee
Parish Administrator Frieda Hawkins (often)	Stewardship Chair
Director of Christian Formation (twice)	Wardens
Parish Staff (twice per month)	SAS Chaplain
Vestry	University Chaplain
Christian Formation Committee	1 other meeting
Adult Forum Committee (twice)	

Tuesday morning Scripture reflection group for clergy sermon preparation.

Ascension Day service, May 30

Meeting of Sewanee Black History Project

V-B-Us evenings of June 17 & 18

Lunch with Stratt Bratton, new Director of DuBose Conference Center

2 premarital counseling/preparation sessions

Monteagle-Sewanee Rotary Club (Thursdays, as available)

Time away: May 20 (medical), May 28-29 (anniversary trip)

Upcoming: July 6 (continuing ed), July 17-Aug 6 (vacation)

*If there is no urgent matter that arises, we will forego the July regular meeting.*

*Supply clergy:*

*July 7           TBD*

*July 21          Molly Short*

*July 28          TBD*

*Aug 4            JoAnn Barker*

*e-mail: [oteyparishrector@gmail.com](mailto:oteyparishrector@gmail.com); Cell: 931-636-8739; Home: 598-9604; Day off: Fri.*

## **OTey BUILDINGS AND GROUNDS**

**June 20, 2019**

### **Bell Tower:**

Tower repair continues ...copper work is underway ... look at the mockup board near front door of Claibourne Hall showing how the shingles will be installed. Completion date unknown though work will continue as quickly as possible.

### **Lightning Protection for Church Building:**

Currently there is no lightning protection on the building

We have one estimate for two options ranging from \$4,500 to \$11,875

We are waiting on another estimate with more options

We anticipate this will be installed while the bell tower repair is in progress.

### **Roof Shingles on the Church:**

Currently, several things are under consideration:

We have one estimate on cost of repairing roof with a couple of options; waiting for confirmation of this estimate in writing. Anticipating another estimate.

Still in discussion with Church Insurance about amount that could be paid toward the repair. We need estimates in writing before this can go forward.

### **Otey and Sewanee Children's Center:**

No further action has been taken on these projects ...

Drainage project to be discussed at the next B & G meeting.

Mickey S. continues to look for options for the stairway railings and will soon have an estimate on the cost of this. He also has some ideas about the AC fencing. SCC has also received a possible option for this project. High priority for B & G to discuss.

### **Refinishing of the west doors to Claiborne Hall:**

Steve Winney indicates he will do this work the first week of July.

### **Painting of portions of Exterior of Church and Brooks Hall:**

Painting of the front of the church building where the rose window is located will proceed when the bell tower repair is completed.

We are getting additional estimates for painting Brooks Hall.

Next Buildings and Grounds Committee meeting is scheduled for July 15 at 1:30 p.m.

Respectfully submitted,  
Claudia Porter, Jr. Warden

