

Otey Memorial Parish  
Sewanee, Tennessee  
Vestry Agenda for February 16, 2017  
5:30 pm

- |      |  |      |
|------|--|------|
| I.   | Opening Devotions  |      |
| II.  | Minutes from the January meeting                                 | 5:50 |
| III. | Reports  | 5:55 |
|      | Treasurer  |      |
|      | Rector   |      |
|      | Committees, as necessary   |      |
|      | <i>Break</i>   | 6:25 |
| IV.  | Old Business   | 6:30 |
|      | Update on Estate of Mary Sears                                   |      |
| V.   | New Business   | 6:40 |
|      | Discussion of request for concert by Sewanee Chorale             |      |
|      | Discussion of requests for space use by Sewanee Organize and Act |      |
| VI.  | Closing Prayers  | 7:10 |

*The Vestry meets at 5:30pm normally on the third Thursday of each month: February 16, March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21. According to diocesan canons, we must meet at least quarterly.*

## **Otey Memorial Parish Vestry Meeting**

January 19, 2017

### **Opening devotion led by Rev Dr. Rob Lamborn**

Vestry Members Present: Pamela Byerly, Shelley Cammack, Dorothy Gates, Tim Graham, Claudia Porter, Barbara Prunty, Gary Sturgis, Rachel Suarez, and Ken Taylor, and the Rev. Dr. Rob Lamborn.

Others present: Kathy Solomon, Church Treasurer, the Rev. Deacon Betty Carpenter,

Absent: None

Visitors: None

Moved by  
Seconded By:

Dorothy Gates was nominated for Junior Warden. Elected as junior warden by unanimous vote

Senior Warden nominated by ?

Seconded by Gary Strugis

Barbara Prunty elected Senior Warden by unanimous vote

Kathy Solomon nominated by Pamela Byerly to continue as Treasurer.

Seconded by

Elected by unanimous vote

### **Approval of Minutes of December 2016 meeting.**

No additions or corrections.

Moved by Ken Taylor, Seconded by Barbara Prunty, minutes approved by unanimous vote

### **Review of duties and vestry service.**

All regular monthly vestry meetings are open to any parishioners who may choose to attend. We wish to foster a spirit of openness and respect. Decisions of the vestry are decisions of the whole no matter what the vote. Duties of the vestry members to support the good of the Church.

Clerk and assistant clerk have seat and voice but no vote.

Similarly, the treasurer has seat and voice, but no vote.

Rev. Deacon Betty Carpenter also has seat and voice but no vote.

Rector as presiding officer does not have vote. He does not make or second motions.

### **Handout: applicable Canons of the Episcopal Diocese of Tennessee**

An aside, Vestry Member Gary Sturgis is married to Music Director Kathy Sturgis. Should the vestry be in discussion about the Music Director, he will recuse himself.

### **Review of Canons.**

The Diocese of Tennessee is considering a revision of Canons to align with National Church to allow persons 16 years or older to serve on the vestry.

Vestry has a spiritual role in leadership as well as a legal role.

Vestries call rectors, bishops appoint deacons, other priests asked by rectors with approval of bishops.

Streamlined way of managing and meeting. These are the “bones of the Body of Christ.”

Vestry functions as heart as spiritual leaders when our meetings are grounded as prayerful, informed and responsive

Expected to be part of the parish and listen. Also to do our homework.

**Treasurer Report:** Kathy Solomon, See attached report

- a) Pledges for the year ending 2016 are approximately \$14,000 under budget
- b) Rental income for the parish hall was over what was expected
- c) facilities expenses are over, utilities were about \$600 more than expected; elevator maintenance was higher
- d) salaries and wages pretty well on target
- e) debt service has been split in report to reflect principal and interest separately.

Ended year at \$12,000 to the good mostly because of rental income and investment income.

Rachel brought up question of past restricted fund for clergy sabbatical. Discussion reminded that the previous reserve was used to pay for the health insurance and related costs for former rector, Joseph Ballard, Jr. Kathy and Rob will look into re-establishing this restricted fund for the future.

Method of cash management discussed by Kathy. One month's expenses run about \$36,000.

Also working on this for CAC and Rector's Discretionary Fund.

Repairs and Maintenance -Vestry Fund is a fund that had fallen out of reporting. She will track this balance.

Phase II debt reduction balance is \$4,568. Because of success in these collections, the need for \$2000 from Vanguard Fund as authorized in December was not needed after all.

Working toward best use of funds.

Loan balance is now \$403,464. We have about three budget cycles before loan balloon (fall 2019). Our rate is 3.5%, a very good rate. The interest rate in 2019 is expected to be higher.

Pete Stringer, banker and treasurer of the Diocese told Kathy he was happy as the Treasurer but not so happy as a banker that we are paying early.

CAC Budget is in great shape. Restricted fund balance is \$44,491. Money in memory of Reid Ward will not be restricted within the CAC budget.

**Rector's Report** the Rev. Dr. Rob Lamborn (see report attached)

1. Original seminarian for internship is not going to be with us after all. There are others who may be with us, perhaps Regan Schutz and Chris Wilkerson.
2. Organ tuner discussion with Rob. Currently the volume options are mostly "boring" or "blasto." The tuner has proposed revoicing that will make some of the brilliance on the organ available at appropriate volume levels. Funding is not yet in place, and Rob has chosen to refrain from special fund raising efforts so far while we are still paying off Claiborne Hall. Not trying to create an organ project that will cost a lot of money.
3. Missional Engagement Initiative: Barbara, Dorothy and Rob working on this for the parish sesquicentennial. Will include oral history.
4. Rob's parents have moved to assisted living as of Monday, January 16. He will continue to inform vestry about needs and use of family leave.

**Finance Committee Report**—Tim Graham—(Report attached)

Investment policy statement and consideration of cash management.

Provides guidance for the treasurer and the vestry.

Finance Committee members are Tim, Chair, Randy Peterson, Drew Sampson and Kathy Solomon

**CAC Report**—Rev. Deacon Betty Carpenter

In conjunction with St. James Midway we have started an afternoon tutoring program. First afternoon was earlier this week and was joyfully and well attended. Ann Seiters, Peggy Peterson, Carolyn O'Conner are participating as teachers.

Betty is the Safeguarding God's People administrator. She asked the new vestry members to let her know so that they can be entered into the system and sent the link to the training.

**Old Business**

Rachel Suarez gave update on the Mary Sears estate. She commended Lynn Stubblefield on the Comprehensive Market Analysis. On advice from Margaret Donohue and Lynn Stubblefield, the price should be reduced. Lynn reported to Claudia that insulation is blowing into the kitchen.

Rachel made the motion to change the listing price

Seconded by Dorothy

List price will be changed to \$185,000. Unanimous vote.

Discussion and approval of acceptable price range for negotiating without coming back to the vestry.

**New Business**

Vestry assignments: Pamela with Community Council and University; Shelley with Christian Formation, Rachel as stewardship, Ken-pastoral care, Tim finance, Gary--CAC, Claudia-parish life.

Saturdays for Vestry Retreat dates will be floated by Rob.

Vestry Meetings are on calendar for the year. The December 21 meeting may be changed to a week earlier.

Meeting adjourned with prayer.

Susan Holmes, Assistant Clerk

# Otey Memorial Parish

Report of Cash Position as of 1/31/2017

<u>Accounts</u>	<u>1/31/17</u>	<u>Target Balance</u>	<u>Notes</u>
<b><u>Cash</u></b>			
Rector's Discretionary Fund	3,880	4,000	
Parish Checking	25,926	40,000	Letting this build, \$5,000 available in Vanguard
CAC Checking	17,690	15,000	
Episcopal Church Women	436		
<b>Total Cash</b>	<b>47,933</b>		
Security Deposits	3,000		Held by Duck River Electric
Estate Expenses Paid	2,424		Will be paid from Sears Estate
Debt Reduction Pledges Receivable, net	9,238		
<b>Net other Current Assets</b>	<b>14,662</b>		
<b><u>Investments</u></b>			
Episcopal Endowment-Wolfe	102,871		4% p.a. draw goes to CAC
Vanguard Wellesley Fund	232,035	230,000	
<b>Total Investments</b>	<b>334,906</b>		
<b>Total Liquid Assets</b>	<b>397,500</b>		
<b><u>Liabilities</u></b>			
Credit Card Debt	1,948		
Security Deposits	500		
First Tennessee Commercial Loan	47,803		Total 2017 payments
<b>Total Current Liabilities</b>	<b>48,303</b>		
<b><u>Restricted Funds</u></b>			
	<b><u>1/31/17</u></b>	<b><u>Remaining Budget</u></b>	<b><u>Available</u></b>
Altar Guild	2,975	1,200	4,175
Continuing Education	200		
Debt Reduction	5,608		
Episcopal Church Women	457		
EYC	4,220	3,000	7,220
Fund Balance CAC	26,807		
Landscaping	365	4,500	4,865
Memorials	6,125		
Miscellaneous Restricted Gifts	2,203		
Parish Life	706	1,992	2,698
Rector's Discretionary Fund	10,393		
Repairs & Maintenance (Vestry Des.)	2,987		
<b>Total Temporarily Restricted Funds</b>	<b>54,263</b>		
Endowment Fund-Permanently Restricted	100,000		
<b>Total Asset Restrictions</b>	<b>202,566</b>		
<b>Net Unrestricted Liquid Assets</b>	<b>194,935</b>		Target range of \$160,000 to \$240,000

**Otey Memorial Parish**  
**Vestry Long Form**  
**Fund: Otey Church General Fund**  
**January 2017**

Accounts	MTD Actual	YTD Actual	YTD Budget	Annual Budget
<b>Revenues</b>				
<b>Support From Outside Sources</b>				
4111 - Plate Offerings	\$1,015	\$1,015	\$667	\$8,000
4115 - 1/4th Plate to Rector's Discr Fd	\$0	\$0	(\$167)	(\$2,000)
4131 - Pledge Payments	\$21,354	\$21,354	\$29,817	\$357,800
4141 - Non-Pledge Gifts	\$2,675	\$2,675	\$2,500	\$30,000
4191 - Other Outside Support Revenues	\$1,600	\$1,600	\$1,442	\$17,300
<b>Total Support From Outside Sources</b>	<u>\$26,645</u>	<u>\$26,645</u>	<u>\$34,258</u>	<u>\$411,100</u>
<b>Support From Internal Sources</b>				
4512 - Investment Income	\$0	\$0	\$862	\$10,350
4551 - Property Rental Income	\$0	\$0	\$833	\$10,000
<b>Total Support From Internal Sources</b>	<u>\$0</u>	<u>\$0</u>	<u>\$1,696</u>	<u>\$20,350</u>
<b>Total Revenues</b>	<u><u>\$26,645</u></u>	<u><u>\$26,645</u></u>	<u><u>\$35,954</u></u>	<u><u>\$431,450</u></u>
<b>Expenses</b>				
<b>Work Outside Congregation</b>				
5111 - Diocesan Assessment	\$2,875	\$2,875	\$2,875	\$34,500
5171 - Stephen Ministry Expenses	\$0	\$0	\$42	\$500
<b>Total Work Outside Congregation</b>	<u>\$2,875</u>	<u>\$2,875</u>	<u>\$2,917</u>	<u>\$35,000</u>
<b>Work Within Congregation</b>				
<b>Programs</b>				
<b>Christian Education</b>				
5311 - Christian Education	\$0	\$0	\$250	\$3,000
<b>Total Christian Education</b>	<u>\$0</u>	<u>\$0</u>	<u>\$250</u>	<u>\$3,000</u>
<b>Parish Life</b>				
5331 - Parish Life	\$8	\$8	\$167	\$2,000
<b>Total Parish Life</b>	<u>\$8</u>	<u>\$8</u>	<u>\$167</u>	<u>\$2,000</u>
<b>Worship</b>				
5351 - Altar Supplies	\$0	\$0	\$100	\$1,200
5353 - Communion Prep. & Confirmation	\$0	\$0	\$17	\$200
5355 - Music	\$0	\$0	\$62	\$750
5357 - Prayer Books and Materials	\$0	\$0	\$17	\$200
5359 - Organ and Piano Maintenance	\$750	\$750	\$175	\$2,100
5398 - Pastoral Care	\$0	\$0	\$12	\$150
<b>Total Worship</b>	<u>\$750</u>	<u>\$750</u>	<u>\$383</u>	<u>\$4,600</u>
<b>Youth</b>				
5371 - Youth Ministry	\$0	\$0	\$250	\$3,000
<b>Total Youth</b>	<u>\$0</u>	<u>\$0</u>	<u>\$250</u>	<u>\$3,000</u>
<b>Total Programs</b>	<u>\$758</u>	<u>\$758</u>	<u>\$1,050</u>	<u>\$12,600</u>
<b>Operating Expenses</b>				
<b>Salaries &amp; Wages</b>				
5411 - Clergy	\$3,434	\$3,434	\$3,434	\$41,208

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**January 2017**

Accounts	MTD Actual	YTD Actual	YTD Budget	Annual Budget
5415 - Supply Clergy	\$0	\$0	\$104	\$1,250
5421 - Youth Minister	\$0	\$0	\$212	\$2,550
5431 - Organ & Choir	\$821	\$821	\$821	\$9,850
5432 - Supply Organ	\$0	\$0	\$50	\$600
5443 - Housekeeper	\$910	\$910	\$910	\$10,920
5451 - Child Care	\$650	\$650	\$428	\$5,130
5461 - Dir. Christian Formation	\$1,054	\$1,054	\$1,054	\$12,645
5471 - CAC Director (Otey)	\$1,950	\$1,950	\$0	\$0
5475 - CAC Director	\$0	\$0	\$1,950	\$23,400
5481 - Office Staff	\$3,123	\$3,123	\$3,123	\$37,480
5486 - Financial Staff	\$935	\$935	\$935	\$11,220
5487 - Financial Staff Coverage	\$0	\$0	\$62	\$750
5492 - Youth Ministry Coverage	\$425	\$425	\$212	\$2,550
<b>Total Salaries &amp; Wages</b>	<b>\$13,302</b>	<b>\$13,302</b>	<b>\$13,296</b>	<b>\$159,553</b>
<b>Employee Benefits</b>				
5511 - Clergy Pension	\$3,576	\$3,576	\$1,219	\$14,626
5521 - Clergy Insurance	\$0	\$0	\$2,153	\$25,836
5526 - Clergy Housing & Utility Allow.	\$2,856	\$2,856	\$2,856	\$34,272
5531 - Clergy - SECA Payments	\$481	\$481	\$495	\$5,944
5551 - Staff Payroll Taxes	\$613	\$613	\$681	\$8,168
5561 - Staff Pension	\$457	\$457	\$457	\$5,479
5571 - Staff Insurance	(\$38)	(\$38)	\$774	\$9,288
5631 - Workers Compensation	\$0	\$0	\$123	\$1,480
<b>Total Employee Benefits</b>	<b>\$7,945</b>	<b>\$7,945</b>	<b>\$8,758</b>	<b>\$105,093</b>
<b>Facilities Expenses</b>				
5611 - Property & Liability Insurance	\$0	\$0	\$767	\$9,200
5711 - Repairs & Maintenance	\$26	\$26	\$167	\$2,000
5721 - Elevator Maintenance	\$234	\$234	\$225	\$2,700
5731 - Equipment Purchases	\$0	\$0	\$42	\$500
5751 - Contracted Services	\$1,034	\$1,034	\$173	\$2,080
5761 - Furnishings	\$0	\$0	\$21	\$250
5771 - Supplies	\$89	\$89	\$62	\$750
5781 - Electricity	\$1,429	\$1,429	\$1,083	\$13,000
5783 - Gas	\$628	\$628	\$250	\$3,000
5785 - Water & Sewer	\$196	\$196	\$208	\$2,500
5790 - Grounds Maintenance	\$375	\$375	\$375	\$4,500
<b>Total Facilities Expenses</b>	<b>\$4,011</b>	<b>\$4,011</b>	<b>\$3,373</b>	<b>\$40,480</b>
<b>Office Services</b>				
5811 - Audit	\$0	\$0	\$500	\$6,000
5821 - Computer Expenses	\$291	\$291	\$233	\$2,800
5831 - Copying	\$265	\$265	\$275	\$3,300
5841 - Office Supplies	\$131	\$131	\$158	\$1,900



**Otey Memorial Parish**  
**Vestry Long Form**  
**Fund: Otey Church General Fund**  
**January 2017**

Accounts	MTD Actual	YTD Actual	YTD Budget	Annual Budget
5851 - Office Equipment Purchases	\$0	\$0	\$62	\$750
5861 - Postage	\$94	\$94	\$62	\$750
5871 - Telephone	\$320	\$320	\$491	\$5,890
5891 - Miscellaneous Expense	\$108	\$108	\$33	\$400
<b>Total Office Services</b>	<u>\$1,210</u>	<u>\$1,210</u>	<u>\$1,816</u>	<u>\$21,790</u>
<b>Organizational Expenses</b>				
5911 - Clergy Car Expense	\$0	\$0	\$125	\$1,500
5912 - Clergy Expense Allowance	\$111	\$111	\$42	\$500
5913 - Continuing Education	\$0	\$0	\$167	\$2,000
5914 - Continuing Education - Staff	\$0	\$0	\$83	\$1,000
5915 - Convention & Travel	\$481	\$481	\$83	\$1,000
5916 - Ministering to New Members	\$0	\$0	\$8	\$100
5918 - Publications	\$214	\$214	\$117	\$1,400
5919 - Communications	\$0	\$0	\$17	\$200
5920 - Stewardship	\$0	\$0	\$83	\$1,000
5922 - Vestry	\$0	\$0	\$33	\$400
<b>Total Organizational Expenses</b>	<u>\$805</u>	<u>\$805</u>	<u>\$758</u>	<u>\$9,100</u>
<b>Total Operating Expenses</b>	<u>\$27,272</u>	<u>\$27,272</u>	<u>\$28,001</u>	<u>\$336,016</u>
<b>Total Work Within Congregation</b>	<u>\$28,030</u>	<u>\$28,030</u>	<u>\$29,051</u>	<u>\$348,616</u>
<b>Total Expenses</b>	<u><u>\$30,905</u></u>	<u><u>\$30,905</u></u>	<u><u>\$31,968</u></u>	<u><u>\$383,616</u></u>
<b>Net Total</b>	(\$4,260)	(\$4,260)	\$3,986	\$47,834
<b>Other Expenses</b>				
7711 - Debt Service Provision	\$0	\$0	\$3,984	\$47,803
<b>Total Other Expenses</b>	<u>\$0</u>	<u>\$0</u>	<u>\$3,984</u>	<u>\$47,803</u>
<b>Net Operating Total</b>	(\$4,260)	(\$4,260)	\$3	\$31

## **Rector's Report: 16 February 2017**

*Some of my activities in addition to Sunday services between Wednesday, January 18 and Tuesday, February 14, 2017:*

Evening Prayer (as available, Mon-Thurs)

11 pastoral meetings or visits

Meetings:

Sr. Warden

Jr. Warden

Vestry

Parish Administrator (often)

Treasurer

Parish Staff (twice monthly)

Buildings and Grounds Committee

Seminarian Volunteer Regan Schutz

Director of Christian Formation

(most weeks)

CAC Board

Adult Forum (weekly)

Rotary (weekly when in town)

3 other meetings

Wednesday Seminary Eucharist and lunch

Diocesan Convention January 20-21

Confirmation Class (weekly)

Rector's Forum on the church and politics

Missional Engagement Initiative working group meeting

Days away helping my parents: Jan (3, 9, 17), 23, 26, 30, 31, Feb 6, 9, 13

Guest preachers at Otey on Jan 29, Feb 5 & Feb 12 with me as celebrant.

*I propose to pay (at least) 20% of the proceeds to Otey for trombone lessons (currently one student weekly) in Claiborne Hall.*

*I have received requests to review the current plans for use and landscaping of parish grounds. Research and consultation on the background issues involved will take place before the matter comes to you, probably at the next meeting.*

*e-mail: [oteparishrector@gmail.com](mailto:oteparishrector@gmail.com); Home: 598-9604; Cell (with signal): 931-636-8739; Day off: Fri.*

Stewardship update 2/15/17

127 regular pledges for \$349,234

8 outstanding who pledged \$12,000 in 2016

(27 debt reduction pledges for \$24,805)

**BUILDINGS AND GROUNDS MINUTES – FEBRUARY 8, 2017**  
**(No meeting held in January, 2017)**

**Current Projects:**

1. Installation of office door windows is in progress
2. Electrical work:  
Dimmable bulbs purchased for St. Paul's Chapel to work with rheostat-need to be installed.  
Evan's list includes:
  - a. Rheostats to be installed in Brooks Hall center hall and dining room.
  - b. Back hall sensor light switch needs replacement with standard switch.
3. New linen cabinet in sacristy under discussion between Rob & George.
4. Need a gutter person to look at SW corner of Claiborne Hall as the downspout appears to be leaking, possibly backed up?
5. Corkboard for posting parish events needs to be hung in Claiborne center hall over bench. Jeannie Babb will recover surface with some type of material.
6. Projector screen in St. Mark's Hall needs to be hung on back wall.
7. Joseph Sumpter to check why rain leaking from bell tower into narthex. He will also evaluate current erosion issues on driveway by Children's Center and future parking expansion beside driveway by outdoor chapel. It was pointed out that there also appears to be erosion on embankment next to driveway in front bordering University Avenue. Dorothy will contact Joseph and see if he has a report yet and request him to look at front erosion as well.

**Discussion Items/Completed Items:**

1. Brooks Hall SW corner downspout has new splash block.
2. Speakers in St. Mark's Hall were installed by Mike Roark. Cabinetry to house audio system is in process
3. Replacement closure for front door of church ordered.
4. Bruce Baird replaced overlay of left hand side of the front door of the church.
5. Brighter light bulbs for St. Mark's side lights have been found. Committee decided to purchase the new bulbs with the understanding that the original ones can be used for other light fixtures. Frieda will check online to see if any less expensive bulbs can be found than the ones at Lowes.
6. Outside
7. B&G committee agreed to provide one of the Lenten luncheons.

**Spring Projects:**

1. Need more rocks to prevent parking on grass along driveway in area between St. Mark's and Brooks Hall. Suggestion made that perhaps an alternative to rocks could be posts and chains as part of an Eagle Scout project. Barbara Prunty will check to see if there are any Boy Scout troops on the mountain.
2. Replacement of Episcopal Church sign on Hwy 41A.
3. Banister at back of St. Mark's Hall needs sealing. Possibly Bonner Scholars will do the work coordinated by Betty Carpenter and Bruce Baird.
4. Exterior signage – putting back up the "Exit only" sign and "Do Not Enter" sign. Signs need repainting, sealing and new posts.

5. Maintaining aging wood signs by cleaning and painting with sealer once a year.
6. Cement parking bumpers located in pile in back of St. Mark's Hall need to be moved to driveway parking pad in front of Brooks Hall to restrict parking on lawn.
7. Refinish outside top of front church doors and Claiborne front doors.
8. Scrape and repaint iron railing in front of church.
9. Remove leftover construction debris and scrape lumber that have exposed nails from behind building.

**Future Projects:**

1. Claiborne floors – sound deadening between floors awaiting funding.
2. Reverberation in St. Marks Hall – Barbara Prunty is ordering draperies to setup as an example for the Parish to see.
3. Need new speed bump on driveway side of Brooks Hall to be done by David Cook at Tinsley's when they are in town for other work
4. Possible relocation of back thermostat in church from post.
5. Dispose of wrought iron benches by outdoor chapel. Fieda will offer on Classifieds free to whoever will pick up.
6. Lay gravel and define additional parking on the side of the driveway by outdoor chapel.
7. HVAC units behind St. Mark's Hall need removable security fencing installed. Sandy Glycet is aware of and working on solution.
8. Cover couch in Adult Ed. Room with upholstery material left at Mary Sears house. Cost to be covered by donations in Mary Sears memory. Claudia is checking with upholsterer to see when this can be done.
9. Outside lighting – need to evaluate complete Otey campus and make recommendation. Mickey & crew still working on recommendations.
10. Add control wires to interior church LED lights to allow them to be dimmed.

COMMUNITY ACTION COMMITTEE  
DIRECTOR'S REPORT  
JANUARY 2017

It is always good when students return to campus and things begin to hum. The big January news is that our After-School Tutoring Program is up and running! After weeks of careful planning and recruiting of volunteers, we began with 10 children and added several more. So far the number of children and volunteers make it possible to have one-on-one help. Our schedule includes play-time, a snack and tutoring on Wednesday afternoons from 3:30-5:00. Our CAC mission statement says we look for ways to break the cycle of poverty and education is certainly one way to do that. Our volunteer core consists of retired dedicated teachers who love kids and love to teach. St. James is the perfect location with so many children living in and around the Midway Community. The Bonner Leaders are actively involved in tutoring and recruiting other students to help. We have a start-up library from the Thurman Library with the promise of as many books as we need. Community.....University students, CAC, St. James, Otey Parish, seminarians, teachers, parents and kids all doing their part to make things better on this mountain. Praise God for all that He provides us.

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CORE FUNCTIONS

Grocery Bags Distributed- 39

Visitors-52

Volunteers-38

Housing-1

Education-1

Medical/Dental-2

Home Visits-0

Betty Carpenter

## BOARD MEMBERS

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## Christian Formation Vestry Report

February 14, 2017

Sunday School Teacher and Forum Speaker Appreciation Day is scheduled for May on 7. Instead of giving our teachers and speakers the usual Blue Chair gift certificates, we are considering something different this year. Shelley has asked Cheryl Lankhaar to paint tiny wooden ornaments of Otey Parish to which we will attach ribbons to make bookmarks as a token of our appreciation.

Jeannie needs some new teacher volunteers for Godly Play and Teens immediately and next year. We need positive people with enthusiasm and energy for these positions.

Mission trip to Memphis: March 3-5. We will visit several historical, civil rights locations and do some volunteer work as well. We are looking for hostel space in Memphis in which to stay for two nights. We need more adults to chaperone the trip, particularly females.

VB-U's: Dates: June 12-15.

Theme idea, Resisting Evil: institutional sin, individual sin, interpersonal sin.

How do we reconcile? Feels like the next step from last summer.

We will be bringing in different people to share for our nightly programs.

We need good music by a young, fun guitarist like Drew Bunting.

We will divide the four dinners up among four different church groups such as Parish Life, Altar Guild, Otey Men, and FOTM. Shelley is willing to serve in an advisory role only. She will gladly advise these four groups about menus, costs, sources, labor and quantities of meals that worked for her last year.

Lenten Series: Transformed Lives: Making Sense of Atonement Today by Cindy Crysdale who will also be a speaker. Cindy teaches Ethics at the SOT. Participants can purchase the books used from EfM for \$10 each. We will be selling them at coffee hour.

Respectfully yours,

Shelley Cammack