

Agenda for the Vestry of Otey Memorial Parish meeting of January 16, 2014

I. Opening Prayer

Holy Eucharist and sharing of prayerful supplication in the context of the liturgy.

II. Approval of minutes

III. Reports

Interim Report –election of officers for 2014

Wardens

Treasurer and Budget for 2014

Regular reports

Building report

CAC

Education – requested semester schedule for February newsletter

Youth

Stewardship update.

Report from CAC (reverse). Reports from education and newcomers, attached.

IV. Old Business

Newcomers' function – Carol Sampson

Ballard's decline; should letter of thanks be sent as drafted?

V. New Business

Vestry work day? Retreat?

Gift of stole for Betty Carpenter

N.B. Ordination, January 25, in Murfreesboro, Saint Paul's.

Next meeting of 2014 Vestry: February 20, 2014, 6:30 PM, in Brooks Hall.

OTEY MEMORIAL PARISH

Vestry Meeting

1/16/2014

Members Present:

Father Reeves, Doug Seiters, Amy Burns, Karen Keele, Pratt Paterson, Alex Bruce, Carol Sampson, Larry Barker, Laura Willis, Steve Ford

Members Absent: Roy Millar and Ann Aitken

Minutes

Amy moved that minutes be approved (once 2 small edits are made) and Carol seconded, and the motion was unanimously approved.

Interim rector

After much prayer and deliberation, Father Reeves has made the decision to nominate Doug Seiters for Sr. Warden and Amy Burns for Jr. Warden.

He made the point that the two jobs are very different jobs, and that the Jr. Warden does not necessarily transition to Sr. Warden.

Roy Millar and Ann Aitken will remain Treasurer and Clerk, respectively.

Motion – Karen made a motion to accept Father Reeve’s nomination to make Doug Seiters Sr. Warden and Amy Burns Jr. Warden for 2014, Larry Barker seconded and the motion was unanimously approved.

Father Reeves asked if there were any significant reservations about the list he emailed concerning Vestry assignments:

Christian Ed. & Youth -Bruce

Parish Life/Newcomer - Karen Keele

Pastoral Care – Carol Sampson

Stewardship – Laura Willis

CAC – Larry Barker

Budget – Pratt Patterson

Buildings and Grounds – Amy Burns

Construction – Steve Ford

Steve inquired about the expectations of these roles. Father Reeves explained that the vestry member serves as liaisons between the assigned area of church life and the vestry. Some vestry members may decide to chair the committee in question, others may not. For now, the vestry members agreed to go with the list; we can still make changes at the next meeting.

Jess passed around some thank you notes for the gift certificates given to the 5 staff employees for Christmas.

Wardens’ Reports

Doug submitted the Christian Education report.

Jr. Warden

Laura questioned when the new lights for the church would be installed. Amy reported that she has met with Joseph Sumpter and he is working on an estimate including schedule for installation.

Treasurer's report

Carol asked for clarification about the \$100,000 reserve of funds; Amy explained the vestry established a \$100,000 reserve to remain in effect throughout the construction of the parish house.

All approved the treasurer's reports.

Roy Millar, Treasurer, submitted a decision paper (attached) via email to the vestry regarding an outstanding invoice for the psychological testing and evaluation for Betty Carpenter, which is a prerequisite for her ordination as a deacon this month by the Diocese of Tennessee. **Roy included the following motion in the paper:**

Betty Carpenter will be ordained as deacon in the Diocese of Tennessee. A prerequisite was for Betty to receive a psychological evaluation. The cost billed to Otey Parish is \$950.00. This was not a budget item in 2013 and the vestry approves payment of ½ of the billed amount and Betty will be asked by Fr. Reeves to contribute the other half of \$475.00

Laura Willis seconded the motion.

Father Reeves shared some information about deacons, such as, how a deacon enters the process of becoming a deacon with the understanding that a deacon position is non-stipended. However, a letter of agreement will include a provision for financial support on a modest scale for general expenses and continuing education.

There was discussion about the approving the motion as is (50/50 split) or revising it to have Otey pay 100%.

After adding a provision for a pastoral allowance option, [**pastoral provision acknowledged as left to Father Reeves to effect outcome as private conference may determine**], the vestry unanimously approved the motion for the 50/50 split, with the 2014 budget being the determinative factor.

Regular Reports

CAC REPORT

Carol asked that CAC announcements for volunteer jobs, like bagging groceries, be better communicated.

Larry Barker will take this up with the CAC.

Stewardship

Pratt reported the 2014 pledges are more than \$20,000 below the budget passed in December. Some folks have indicated they are not pledging or reducing pledges as a symbol of protest.

Pratt is going to relook the list of non-pledgers and discuss calling and visiting.

Steve asked about the impact of the pledge status on the bank loan for the new building. Pratt explained Otey is required to have a balanced budget as part of the loan covenant. Until this year, it did not matter if Otey operated on a deficit budget. Roy will keep the vestry apprised of the church's status and any necessary actions as the year progresses.

No other regular reports.

Old business

- Carol reminded everyone of a fellowship function scheduled for February 9 at 5:30 PM. The Elrods will host a gumbo supper and a group of approximately 20 newer parish members will be invited along with the vestry.
- Father Reeves asked how the vestry wanted to proceed with the letter drafted in recognition of the Ballards given the fact that they have declined our invitation to recognize them at the January 12 service. The vestry decided not to send the letter out of respect of the Ballards' wishes which we understand to be no recognition at this time.
- The vestry decided topics for a workday. At some point in the future there will need to be a workday to form a search committee but that is at least 6 months forward. Alex suggested working with Kim Heitzenrater on a personal strength quest program. Steve suggested we do some visioning work. Alex volunteered to follow-up with Kim and also to work with Laura and Doug to plan the workday, which will incorporate, both a personality typing and visioning. Laura will email the vestry to set a date.

Follow-up on action items

Alex pointed out that items 2 and 3 were complete.

Amy will follow-up with Diane Jones regarding memorial for Bob Jones.

Karen Keele will follow-up on status of Shrove Tuesday.

Next meeting is February 20 at 6:30 PM.

Father Jess Reeves/Amy Burns

Jr. Warden's Report
January 2014

Otey Buildings

The annual Facilities budget is \$35,750; the treasurer's report includes detailed information by account for year-to-date expenditures.

Buildings reserve is \$1,640 after the purchase of new lights for the church; the remaining balance is earmarked for installation of the lights.

The Buildings Committee met on December 11, 2013.

Betty Barton Blythe updated the committee on the future direction of the grounds. The stone wall in front of the "silver box" has been finished and grounds committee is now deciding on what to plant between the wall and the box, and getting cost estimates. Also, grounds is waiting for the completion of the new building to begin the development of an overall landscaping plan that will encompass the entire Otey campus. Betty Barton is also putting together a group to research columbariums and explore the idea of including one in the overall landscape design.

Ten new lights have been purchased for the church's nave and sanctuary areas. Joseph Sumpter has agreed to install for cost and is working on an estimate.

Drew Sampson is working on the outside lighting plan for the campus.

Roy Millar and Drew Sampson continue to work routine maintenance items as they surface, including follow-up on the organ tuner's report on the area where the organ pipes are housed.

**Otey Memorial Parish
Vestry Long Form
Fund: Otey Church General Fund
January to December 2013**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual 2013	MTD Budget 2013	YTD Actual 2013	YTD Budget 2013	% of Annual Budget Used 2013	Annual Budget 2013
Revenues						
Support From Outside Sources						
4111 - Plate Offerings	\$1,260.37	\$1,391.01	\$6,961.15	\$8,000.00	87.01 %	\$8,000.00
4115 - 1/4th Plate to Rector's Discr Fd	\$0.00	(\$627.20)	(\$1,198.38)	(\$2,000.00)	0.00 %	(\$2,000.00)
4131 - Pledge Payments	\$28,910.11	\$36,676.97	\$305,125.16	\$307,400.00	99.26 %	\$307,400.00
4151 - Non-Pledge Gifts	\$2,603.00	\$2,118.21	\$14,445.75	\$31,000.00	46.60 %	\$31,000.00
4191 - Other Outside Support Revenues	\$4,160.12	\$1,178.99	\$16,852.42	\$16,000.00	105.33 %	\$16,000.00
Total Support From Outside Sources	\$36,933.60	\$40,737.98	\$342,186.10	\$360,400.00	94.95 %	\$360,400.00
Support From Internal Sources						
4511 - Checking Account Interest	\$0.00	\$0.00	\$64.29	\$0.00	0.00 %	\$0.00
4512 - Investment Income	\$1.20	\$0.00	\$4,322.08	\$0.00	0.00 %	\$0.00
4531 - Gains (Losses) on Investments Sold	(\$160.30)	\$0.00	(\$151.60)	\$0.00	0.00 %	\$0.00
Total Support From Internal Sources	(\$159.10)	\$0.00	\$4,234.77	\$0.00	0.00 %	\$0.00
Total Revenues	\$36,774.50	\$40,737.98	\$346,420.87	\$360,400.00	96.12 %	\$360,400.00
Expenses						
Work Outside Congregation						
5111 - Diocesan Assessment	\$4,166.00	\$2,083.37	\$24,996.00	\$25,000.00	99.98 %	\$25,000.00
5121 - Seminary Gift	\$750.00	\$750.00	\$1,500.00	\$1,500.00	100.00 %	\$1,500.00
5171 - Stephen Ministry Expenses	\$0.00	\$83.37	\$431.57	\$1,000.00	43.16 %	\$1,000.00
Total Work Outside Congregation	\$4,916.00	\$2,916.74	\$26,927.57	\$27,500.00	97.92 %	\$27,500.00
Work Within Congregation						
5211 - Work Within Congregation	\$0.00	\$41.63	\$324.47	\$500.00	64.89 %	\$500.00
Programs						
Christian Education						
5311 - Christian Education	(\$54.00)	(\$117.05)	\$1,390.60	\$1,500.00	92.71 %	\$1,500.00
5317 - Discernment	\$0.00	\$16.63	\$0.00	\$200.00	0.00 %	\$200.00
Total Christian Education	(\$54.00)	(\$100.42)	\$1,390.60	\$1,700.00	81.80 %	\$1,700.00
Parish Life						
5331 - Parish Life	\$335.20	\$26.18	\$1,067.57	\$1,000.00	106.76 %	\$1,000.00
Total Parish Life	\$335.20	\$26.18	\$1,067.57	\$1,000.00	106.76 %	\$1,000.00
Worship						
5351 - Altar Supplies	\$122.50	\$0.00	\$843.66	\$900.00	93.74 %	\$900.00
5353 - Communion Prep. & Confirmation	\$0.00	\$0.00	\$0.00	\$200.00	0.00 %	\$200.00
5355 - Music	\$0.00	\$0.00	\$457.63	\$1,000.00	45.76 %	\$1,000.00
5357 - Prayer Books and Materials	\$0.00	\$0.00	\$25.95	\$300.00	8.65 %	\$300.00
5359 - Organ and Piano Maintenance	\$710.00	\$0.00	\$1,310.00	\$1,800.00	72.78 %	\$1,800.00
5398 - Pastoral Care	\$0.00	\$0.00	\$162.05	\$750.00	21.61 %	\$750.00
Total Worship	\$832.50	\$0.00	\$2,799.29	\$4,950.00	56.55 %	\$4,950.00

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Accounts	MTD Actual 2013	MTD Budget 2013	YTD Actual 2013	YTD Budget 2013	% of Annual Budget Used 2013	Annual Budget 2013
Youth						
5371 - Youth Ministry	(\$500.00)	\$12.79	\$1,007.77	\$3,000.00	33.59 %	\$3,000.00
Total Youth	(\$500.00)	\$12.79	\$1,007.77	\$3,000.00	33.59 %	\$3,000.00
Total Programs	\$613.70	(\$61.45)	\$6,265.23	\$10,650.00	58.83 %	\$10,650.00
Operating Expenses						
Salaries & Wages						
5411 - Clergy	\$4,354.17	\$4,780.88	\$47,382.44	\$57,371.00	82.59 %	\$57,371.00
5413 - Seminarian	\$0.00	\$250.00	\$0.00	\$500.00	0.00 %	\$500.00
5415 - Supply Clergy	\$75.00	\$0.00	\$3,075.00	\$2,000.00	153.75 %	\$2,000.00
5421 - Youth Minister	\$1,485.42	\$1,464.23	\$17,825.03	\$17,825.00	100.00 %	\$17,825.00
5431 - Organ & Choir	\$686.67	\$686.63	\$8,240.03	\$8,240.00	100.00 %	\$8,240.00
5432 - Supply Organ	\$0.00	\$50.00	\$600.00	\$600.00	100.00 %	\$600.00
5451 - Child Care	\$327.24	\$473.58	\$3,742.03	\$5,000.00	74.84 %	\$5,000.00
5461 - Dir. Christian Formation	\$1,035.17	\$1,035.13	\$12,422.03	\$12,422.00	100.00 %	\$12,422.00
5471 - CAC Director (Otey)	\$1,416.67	\$1,416.63	\$17,000.04	\$17,000.00	100.00 %	\$17,000.00
5481 - Office Staff	\$2,666.67	\$2,666.63	\$32,000.04	\$32,000.00	100.00 %	\$32,000.00
5486 - Financial Staff	\$0.00	\$1,048.00	\$7,336.00	\$12,576.00	58.33 %	\$12,576.00
5493 - Otey Notes	\$266.67	\$266.63	\$3,200.04	\$3,200.00	100.00 %	\$3,200.00
Total Salaries & Wages	\$12,313.68	\$14,138.34	\$152,822.68	\$168,734.00	90.57 %	\$168,734.00
Employee Benefits						
5511 - Clergy Pension	\$0.00	\$0.00	\$12,557.88	\$16,750.00	74.97 %	\$16,750.00
5521 - Clergy Insurance	\$1,228.00	\$1,183.37	\$14,626.18	\$14,200.00	103.00 %	\$14,200.00
5526 - Clergy Housing & Utility Allow.	\$1,250.00	\$2,500.00	\$24,061.94	\$30,000.00	80.21 %	\$30,000.00
5531 - Clergy - SECA Payments	\$434.32	\$583.37	\$5,538.22	\$7,000.00	79.12 %	\$7,000.00
5551 - Staff Payroll Taxes	\$603.17	\$691.63	\$7,785.09	\$8,300.00	93.80 %	\$8,300.00
5561 - Staff Pension	\$240.00	\$416.63	\$2,880.00	\$5,000.00	57.60 %	\$5,000.00
5571 - Staff Insurance	\$1,134.80	\$691.63	\$8,531.60	\$8,300.00	102.79 %	\$8,300.00
Total Employee Benefits	\$4,890.29	\$6,066.63	\$75,980.91	\$89,550.00	84.85 %	\$89,550.00
Insurance						
5611 - Property & Liability Insurance	\$0.00	\$0.00	\$11,642.00	\$6,500.00	179.11 %	\$6,500.00
5631 - Workers Compensation	\$0.00	\$0.00	\$790.00	\$2,000.00	39.50 %	\$2,000.00
Total Insurance	\$0.00	\$0.00	\$12,432.00	\$8,500.00	146.26 %	\$8,500.00
Facilities Expenses						
5711 - Repairs & Maintenance	\$42.99	\$208.37	\$1,899.31	\$2,500.00	75.97 %	\$2,500.00
5751 - Contracted Services	\$840.00	\$1,214.24	\$12,612.80	\$13,500.00	93.43 %	\$13,500.00
5761 - Furnishings	\$299.64	\$166.63	\$299.64	\$2,000.00	14.98 %	\$2,000.00
5771 - Supplies	\$15.62	\$203.06	\$391.16	\$750.00	52.15 %	\$750.00
5781 - Electricity	\$424.70	\$468.41	\$4,550.88	\$7,700.00	59.10 %	\$7,700.00
5783 - Gas	\$199.05	\$262.88	\$2,007.04	\$3,000.00	66.90 %	\$3,000.00

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5785 - Water & Sewer	\$84.04	\$44.15	\$1,630.26	\$2,500.00	65.21 %	\$2,500.00
5790 - Grounds Maintenance	\$465.00	\$0.00	\$3,165.00	\$3,000.00	105.50 %	\$3,000.00
Total Facilities Expenses	\$2,371.04	\$2,567.74	\$26,556.09	\$34,950.00	75.98 %	\$34,950.00
Office Services						
5811 - Audit	\$0.00	\$0.00	\$5,500.00	\$4,900.00	112.24 %	\$4,900.00
5821 - Computer Expenses	\$156.25	\$250.00	\$2,649.50	\$3,000.00	88.32 %	\$3,000.00
5831 - Copying expenses	\$208.59	\$250.00	\$2,594.93	\$3,000.00	86.50 %	\$3,000.00
5841 - Office Supplies	\$32.63	\$208.37	\$1,228.51	\$2,500.00	49.14 %	\$2,500.00
5851 - Office Equipment Purchases	\$499.99	\$41.63	\$523.99	\$500.00	104.80 %	\$500.00
5861 - Postage	\$0.00	\$52.84	\$411.18	\$600.00	68.53 %	\$600.00
5871 - Telephone	\$461.87	\$500.00	\$5,621.82	\$6,000.00	93.70 %	\$6,000.00
5891 - Miscellaneous Expense	\$87.15	\$41.63	\$911.13	\$500.00	182.23 %	\$500.00
Total Office Services	\$1,446.48	\$1,344.47	\$19,441.06	\$21,000.00	92.58 %	\$21,000.00
Organizational Expenses						
5911 - Clergy Car Expense	\$0.00	\$511.18	\$2,004.20	\$2,500.00	80.17 %	\$2,500.00
5921 - Continuing Education	\$425.52	\$296.65	\$1,030.82	\$2,000.00	51.54 %	\$2,000.00
5931 - Convention & Travel	\$150.00	\$0.00	\$1,172.51	\$1,500.00	78.17 %	\$1,500.00
5941 - Ministering to New Members	\$0.00	\$0.00	\$15.00	\$300.00	5.00 %	\$300.00
5961 - Publications	\$26.25	\$628.35	\$886.88	\$1,000.00	88.69 %	\$1,000.00
5971 - Communications	\$0.00	\$83.37	\$843.25	\$1,000.00	84.32 %	\$1,000.00
5981 - Stewardship	\$0.00	\$26.41	\$830.48	\$1,500.00	55.37 %	\$1,500.00
5999 - Vestry	\$0.00	\$0.00	\$427.46	\$1,000.00	42.75 %	\$1,000.00
Total Organizational Expenses	\$601.77	\$1,545.96	\$7,210.60	\$10,800.00	66.76 %	\$10,800.00
Total Operating Expenses	\$21,623.26	\$25,663.14	\$294,443.34	\$333,534.00	88.28 %	\$333,534.00
Total Work Within Congregation	\$22,236.96	\$25,643.32	\$301,033.04	\$344,684.00	87.34 %	\$344,684.00
Total Expenses	\$27,152.96	\$28,560.06	\$327,960.61	\$372,184.00	88.12 %	\$372,184.00
Net Total	\$9,621.54	\$12,177.92	\$18,460.26	(\$11,784.00)	0.00 %	(\$11,784.00)
Other Expenses						
7311 - Sabbatical Reserve Provision	\$600.00	\$600.00	\$600.00	\$600.00	100.00 %	\$600.00
7711 - Payment of Debt budget	\$0.00	\$416.63	\$0.00	\$5,000.00	0.00 %	\$5,000.00
Special expenses						
7400 - Search/Transition	\$520.00	\$0.00	\$1,295.83	\$0.00	0.00 %	\$0.00
Total Special expenses	\$520.00	\$0.00	\$1,295.83	\$0.00	0.00 %	\$0.00
Total Other Expenses	\$1,120.00	\$1,016.63	\$1,895.83	\$5,600.00	33.85 %	\$5,600.00
Net Operating Total	\$8,501.54	\$11,161.29	\$16,564.43	(\$17,384.00)	0.00 %	(\$17,384.00)

COMMUNITY ACTION COMMITTEE
DECEMBER 2013

December 2013 was an atypical month for CAC. Many factors can be attributed. In terms of food distribution, we partnered with Project Noel which insured our clients had adequate food for the holidays. Volunteer Trudy Cunningham mailed 29 applications and several other clients turned in applications on their own. Since Project Noel does not include Sherwood, Board Member Kathy Pack prepared a list and food was distributed to the Sherwood community. We received food from the Sewanee Elementary School students which have kept the shelves well stocked.

The combination of Christmas break and bad weather the office was not open as many days in the month of December and therefore we did not have as many requests. Right before Christmas CAC received a truck load of food from the University. It was more than we could use but we were able to share the abundance with Sherwood, Senior Citizens Center and Mid-Cumberland Mountain Ministries.

CAC will have another Bonner Scholar Abbey Moore who is anxious to begin work on several new projects.

Respectfully submitted,
Betty Carpenter

DATE: January 13, 2014
TO: Doug Seiters
FROM: Robin A. Reed
RE: December Vestry Update

Doug:

Here is a summary of the Christian Formation Committee work this month. We meet again this Friday, January 17 at 4:00 PM in Brooks Hall Kitchen.

- 1) Nursery. Thanks to the Vestry for approving a much needed raise for our workers. I will be recruiting one more person to serve on our ROTA as a sub.

- 2) Godly Play. The Epiphany Pageant and Reception were a wonderful experience for our children. Mary Beth Williams had a great team behind her and will be stepping down this year. I have several folks in mind to step up and lead the Pageant for next year. We are looking at having a special Sunday with an instructed Eucharist, as well as time with Betty Carpenter, for her to share with the children about her discernment and path to her ordination to the Diaconate.

- 3) Adult Sunday School. "Hunger: Faith in Action" had a wonderful following. Easter semester ,we have had a strong following for "Hunger for Right Relationships, " and are finalizing plans to address bullying and concerns for LGBT persons. Lent will be focused on "Lent 4.5" with various speakers as well as "2 Cents/Meal " for families. We will consider where the monies collected by the families might be donated, possibly to CAC to support families who need water or electric or to UTO. We are also coordinating a possible 1/2 work day with Housing Sewanee.

- 4) Faith and Film series." Carol Sampson will sponsor "The King's Speech" (January 31) and Fr. Jess Reeves will sponsor "Amazing Grace" (February 28). Please consider sponsoring an evening--the final Friday of the month. You can chose the movie!

Thank you for your ongoing support for our Christian Formation programs.

Faithfully,

Dr. Robin A. Reed

Youth Director Report to Vestry
January 13, 2014

Fire on the Mountain

A tentative schedule for the year is attached. This schedule was handed out at the January 12 Fire on the Mountain meeting.

The January 13 Fire on the Mountain meeting was held at Brooks Hall from 4:15 to 5:30. In attendance were 16 youth, 5 parents, Pete Trenchi, and Jimmy S. (Sewanee intern). No new youth were in attendance. Students signed the sign-in sheet, and signed another sheet if they were interested in attending the ski trip (February 21 to 23). Sixteen students showed interest. Students also signed up for roles in the 11 AM January 26 service (after which there will be a reception for Betty Carpenter). These roles have been coordinated with Betty Carpenter, who is doing the overall coordination of people taking part in the service. Students also took "parent helper" sheets for their parents to fill out, telling what kind of assistance or support they could give to Fire on the Mountain (a few parents in attendance also filled them out). The Masters volunteered to have a Super Bowl party at their house (they live in Monteagle and their children, Emily and Eliza are Fire on the Mountain members). Their proposal included youth being car-pooled to the Masters' home from Otey Church. I will be talking about this proposal with Father Reeves and others to determine if there are any reasons it should not be done or concerns that should be addressed if it is done. We ended the evening with pizza, cookies, non-caffeinated soft drinks and a farewell prayer.

Sunday School

Sunday, January 12. Four middle school aged students were in attendance.

Confirmation Class

No one has contacted me about interest in confirmation class. It was announced at Fire on the Mountain. No youth showed interest at that time, but I told them to contact me if they were interested in hearing more about what confirmation entails.

<p>Agenda: Fire on the Mountain January 12, 2014</p> <ol style="list-style-type: none"> 1. Sign In 2. Fill out personal Information sheet (if new to FOTM). 3. Sign up for Youth Sunday Service (January 26, 11:00 AM, Otey Church) 4. Sign Card for Betty 5. Decide on gift for Betty 6. Sign-up if interested in Ski Trip (Feb 21 to Feb 23) 7. Take a tentative schedule 8. Take a Parent Helper sheet (and fill it out if you are a parent) 9. Fun 10. Food 11. Farewell 	<p>Agenda: Fire on the Mountain January 12, 2014</p> <ol style="list-style-type: none"> 1. Sign In 2. Fill out personal Information sheet (if new to FOTM). 3. Sign up for Youth Sunday Service (January 26, 11:00 AM, Otey Church) 4. Sign Card for Betty 5. Decide on gift for Betty 6. Sign-up if interested in Ski Trip (Feb 21 to Feb 23) 7. Take a tentative schedule 8. Take a Parent Helper sheet (and fill it out if you are a parent) 9. Fun 10. Food 11. Farewell 	<p>Agenda: Fire on the Mountain January 12, 2014</p> <ol style="list-style-type: none"> 1. Sign In 2. Fill out personal Information sheet (if new to FOTM). 3. Sign up for Youth Sunday Service (January 26, 11:00 AM, Otey Church) 4. Sign Card for Betty 5. Decide on gift for Betty 6. Sign-up if interested in Ski Trip (Feb 21 to Feb 23) 7. Take a tentative schedule 8. Take a Parent Helper sheet (and fill it out if you are a parent) 9. Fun 10. Food 11. Farewell
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Parents, can you help with Fire on the Mountain? Please Let us know how.

	Yes	No	Maybe
Drive to/from an event (own vehicle)			
Drive to/from an event (rental van)			
Provide food or drinks for a Youth Group meeting			
Event chaperone			
Chaperone a Lock-In			
Host a Fire on the Mountain event at your home			
Help with a local mission trip			
Help with a mission trip requiring overnight travel			
Share a skill/hobby/experience, etc.			
Other			
Other			
Other			

Assisting with Youth Groups events will require you to go through online training regarding child abuse. Background checks may also be required.

Name_____

Phone Number (home)_____ (cell)_____

Email_____

Youth group member of whom you are the parent/guardian



Fire on the Mountain tentative schedule, Winter/Spring 2014

Date/	Time	Place	Event	Who
Sunday, January 12	4:15-5:30	Brooks Hall, Otey Memorial Parish Church	Kick-off event (meet youth and parents, sign up for	Youth, parents
Sunday, January 26	11 AM (be at church by 10:30)	Otey Memorial Parish Church	Youth Service Sunday	Youth
Sunday, January 26	4:15-5:30	Brooks Hall	Fire on the Mountain Meeting	Youth
Sunday, February 2	6:20	Brooks Hall	Super Bowl Party	Youth
Friday February 21 to Sunday, February 23	Friday evening until Sunday afternoon	Gatlinburg, TN area	Ski Trip	Youth, chaperones
Friday, February 28	6:30 PM	Brooks Hall	Movie Group (Amazing Grace)	Youth
Tuesday, March 4	Late afternoon to early evening (specific times ??)	Cravens Hall	Shrove Tuesday pancake supper (help with setup or cleanup)	Youth
Sunday, March 23	4:15-5:30	Brooks Hall	Fire on the Mountain meeting	Youth
Sunday, April 6	4:15-5:30	Brooks Hall	Fire on the Mountain meeting	Youth
Saturday, April 26	5:00 to 8:30	Brooks Hall	Parents Night Out babysitting	Youth, adult helpers
Sunday, April 27	11:00 AM service	Otey Memorial Church	Bishop/confirmation	Confirmants
Sunday, May 4	4:15-5:30	Brooks Hall	Fire on the Mountain meeting	Youth
Sunday, May 18	4:15-5:30	Brooks Hall	Fire on the Mountain meeting	Youth
Wednesday, May 28 to Saturday, May 31	Early Wednesday to Saturday evening	TBD	Mission Trip	Youth, chaperones

Stewardship Report to Vestry
January 2013

To date, we have received roughly \$296,000 in pledges from 118 giving units (households), which is about \$24,000 short of our budgeted goal of \$320,000. Pledges are still trickling in and we will follow up in person and by phone with a few more folks that have a history of giving but that have not yet pledged. I think we will get to \$320,000. Last year, 150 households pledged. Some people have refused to give because of their feelings during and surrounding the Joe situation. We need to focus on reconciliation with those folks in other areas of the church (worship, programming, etc.) for now. I plan to focus on households that we believe have just not yet gotten around to pledging. Of the families that have pledged, many have increased 10% or more. We asked for this directly and it worked pretty well.

After two years as chair of this committee, I feel like I have done what I can. I think some new blood might help, so please consider this my request for us to find a new stewardship chair. I am happy to chair another committee, but I think about fundraising all day every day. As a priestly friend told me recently "You chairing the Stewardship Committee is like the mailman coming home from work and going for a walk."

Respectfully,
Pratt Paterson

Decision Paper: Payment of Invoice to Murphy Thomas, Ph.D., Clinical and Consulting Psychology

Otey Memorial Parish received an invoice from Murphy Thomas, Ph.D., Clinical and Consulting Psychology, on December 13, 2013 for services regards the psychological testing and evaluation for Betty Carpenter, which is a prerequisite for her ordination as a deacon this month by the Diocese of Tennessee. The total amount to be paid is \$950.00. Jess Reeves has discussed this with Jan Pate, CFO, Diocese of Tennessee and Jan has reported that it is not unusual for the Parish to pay half of the amount and the other half be paid by the person being ordained. Otey did not include these types of expenses in the 2013 budget. There is an expense line in our budget for discernment of \$200.00 and is often used to pay for expenses associated with members who might meet with a Commission on Minister discernment committee for review prior recommendations by the parish to the Bishop. For 2013 this line was not used.

Based on the discussion with the diocese, I recommend we split the cost of the psychological evaluation services with Betty and recommend the Vestry approve a payment of \$475.00 and Jess will ask Betty to pay \$475.00.

Recommended wording for a motion for the vestry;

Betty Carpenter will be ordained as deacon in the Diocese of Tennessee. A prerequisite was for Betty to receive a psychological evaluation. The cost billed to Otey Parish is \$950.00. This was not a budget item in 2013 and the vestry approves payment of ½ of the billed amount and Betty will be asked by Fr. Reeves to pay the other half of \$475.00.

Additional information;

The total cost of the services rendered by Murphy Thomas, Ph.D. was \$4,450.00 but the Diocese of Tennessee received a \$3,500 reduction based on their contract with Murphy.