

Otey Memorial Parish
Sewanee, Tennessee
Vestry Agenda for October 15, 2015
5:30 pm

- I. Opening Devotions
Reflection on priorities and sequencing in our new ministry together
- II. Minutes from the August & September meetings *6:00*
- III. Reports *6:10*
Junior Warden, including Buildings and Grounds Committee
and status of decorations for Claiborne Hall
Other committees
Rector
Treasurer
- IV. Old Business *6:40*
Renewing ties and building new ones:
Come (back) to Otey
Parish photo directory
Recruiting for lay ministries
- V. New Business *6:55*
Update on clergy conversation with Bp. Bauerschmidt
on changes to marriage canons
Nomination process for Vestry elections
- VI. Closing Prayers *7:20*

Next meeting: November 19, 2015

MINUTES OF THE VESTRY

Otey Memorial Parish Church

October 15, 2015

5:30 PM

Present: Steve Ford, Sr. Warden; Larry Barker; Pam Byerly; Dorothy Gates; Carol Sampson; Doug Seiters, Junior Warden; Laura Willis; Rob Lamborn, Priest; Ann Aitken, Clerk

Late: Beth Wiley; Treasurer

Absent: : Alex Bruce; Ken Taylor

Visitors: None

The meeting opened with scripture and a discussion of priorities and sequencing at Otey.

APPROVAL MEETING MINUTES

Motion: Larry moved that the September 2015 minutes be accepted as amended.

Steve seconded the motion. The motion passed by unanimous vote.

TREASURER'S REPORT – Beth Wiley (See report Attached)

1. *Search Committee:* Otey has received \$9,000 to reduce the Search Committee's expenses. (See Search Committee report below)
2. *2015 Actual Expenditures to Date:* Beth noted that Otey's income to September is \$33,325.00 less than expenses. This shortfall is due to pledge payments running behind schedule and an a temporary shortfall in the search/transition account." (We are within budget for debt service.)
3. *Debt Reduction* Beth created a "Principal Payment Detail" report (see report attached). Through October 15, 2015 Otey has made \$100,000 in principal payments in addition to the monthly amortization payments on the loan. \$7,619 is on hand for the next payment.
Beth proposed that the Vestry send reminders to members with outstanding pledges for the Claiborne debt.
4. *2016 Proposed Budget:* Beth presented a draft 2016 budget, and briefly ran through changes from 2015 for the Vestry to consider. (See attached copy)

RECTOR'S REPORT- Rob Lamborn (See report attached)

1. *Contents:* The report includes activities between September 17 and October 14.
2. *Same Sex Marriage Policy:* Bishop Bauershcmidt held a conversation with the diocesan clergy about changes to the marriage canons.
3. *Stewardship:* The stewardship committee is beginning work. Support it when and as needed.
4. *Claiborne Hall:* Rob is still thinking about whether the office will remain in Brooks Hall or move to the new parish hall.

5. The Vestry discussed proposed solutions to the acoustics issues in St. Mark's Hall.
6. *Lamborn Institution as Rector*: Rob will be instituted on Saturday November 7. Bill Hethcock will be the minister.
7. *Worship Committee*: Rob will reconstitute a worship committee to address the worship.
8. *Stephen Ministries*: The Stephen Ministries committee will be reconstituted.

SENIOR WARDEN'S REPORT - Steve Ford (No Report)

JR. WARDEN'S REPORT- Doug Seiters (See Report attached)

1. *Snow Day Policy*: Otey and the SCC will be closed on any day that Sewanee Elementary School is closed.
2. *Sewanee Children's Center Garden*: The SCC has hired Dan Pate to install a garden on the back slope directly behind the SCC playground. The work is in process.

COMMITTEES (ATTACHMENTS)

1. *Building and Grounds (see Jr. Warden's Report)*
2. *CAC*: Larry Barker (See report Attached)
3. *Christian Formation* : Alex Bruce In Alex's absence, Rob reported that teachers are in place for all Sunday classes. Attendance is low at the high school level, better at the Middle School level.
4. *Search Committee*: Laura reported that she and Pratt Paterson have received \$17,000 in pledges to cover the search costs.
5. *Meals Ministry*: Carol Sampson On October 31 there will be a cooking party at Susan Holmes' house to prepare meals for the cooking ministry.
9. *SCC Ann Aitken (No report)*
10. *Parish Life*:_Ken Taylor (No Report)

NEW BUSINESS

1. *Nomination Process for Vestry Elections*: Outgoing Vestry members Doug Seiters, Carol Sampson and Alex Bruce will be the nominating committee. The criteria for eligibility are:
 - (a) Understand the duties
 - (b) Have an active pledge

- (c) Be confirmed
- (d) Be a member of Otey

Nominations will be closed on November 19, 2015.

CONTINUING BUSINESS

1. *Fall Dinner*: A fall welcome back meal is planned for October 18 in St. Marks Hall. Gary Sturgis will be cooking.
2. *Photo Directory*: Shelley Cammack and Rachel Lynch will be taking photos for the new Otey directory on October 18 and October 25.
3. *Recruiting for lay ministries*: Is underway.

NEXT MEETING TIME IS NOVEMBER 19 AT 5:30.

Respectfully submitted,
Ann Aitken, Clerk of the Vestry

ACTION ITEMS	LEAD
Annual Parish Meeting December 6	All
Nominating Committee	Alex, Carol, Doug
Vestry nametags	Steve
Sanctuary Floor	Building Committee
Parish Directory	Shelley Cammack

--	--

Record of Buildings and Grounds Committee Meeting 10-14-15

Sewanee Children's Center projects

Construction on the SCC garden—Dan Pate has cleared the garden area, stacked the stones that had been stored in the area, built a group of raised beds for planting, and prepared holes for fence posts. SCC has been given permission by Duck River to use the area now delineated by the post holes.

Lattice work in front of the HVAC units—Although this work is needed, there are not sufficient funds available to complete the lattice point at this time. The Committee and SCC are investigating volunteer help in the construction process and the possibility of raising additional funds.

Ice and snow removal policy—The Committee is continuing to study and discuss the procedures and communications concerning snow and ice removal. We are considering a policy of closing the Otey Campus when the Franklin County schools are closed. We shall continue the discussion at our next meeting.

Additional parking for SCC and CAC—The B and G Committee recommends using the area on the left at the beginning of the SCC driveway (adjacent to the outdoor chapel) for additional parking. The area would need some landscaping and should be surrounded by rocks and or railroad ties to mark off the parking area. Further study of cost and drainage is needed prior to making a final recommendation.

Use of tents on the Otey Campus

At present, tents are not allowed at events occurring on the Otey Campus. The Committee is considering the possibility of allowing a small tent to be placed to the left of the entrance to St. Mark's. Once the large, dead tree is removed from this area, we shall consider whether or not the area provides adequate space for a food/beverage-type tent.

Hearing enhancements for Otey Church and St. Marks

We shall be gathering information on individual adaptive hearing devise systems and sound systems for use in the Church and St. Mark's Hall. There will be further discussion at our next meeting. We are also investigating the placement of flexible acoustic panels for St Mark's Hall. These panels could be opened or closed to suit the acoustic needs of a particular gathering.

Cleaning/Organizing projects for Brooks Hall's attic and basement

Karen Keel is currently organizing books that have been stored in the attic of Brooks Hall. Once organized, the books will be offered for sale in the spring. We are also planning to inventory and organize the variety of items currently stored in the basement of Brooks. Volunteers are welcome.

Decorations for Claiborne Parish House

Although the B & G Committee has discussed the placement of pictures, quilted pieces, and religious symbols in Claiborne, we have delayed taking action until the use of that building is more fully defined. We have learned much about the use of those facilities, but the final determination of office use and a full understanding of the potential uses of St. Marks are still emerging. We are excited about what we have already learned about this handsome facility and ask for patience while we complete our observations.

Next meeting on November 11 will start at 3:00 PM

COMMUNITY ACTION COMMITTEE
DIRECTOR'S REPORT
SEPTEMBER 2015

It seems September had a smooth rhythm and things at CAC slipped into a comfortable routine. The Bonner students are a wonderful addition. There are nine Bonners in addition to our regular volunteer force. I had an opportunity to attend several workshops in September and from those workshops came the idea for a Retreat Day with the Bonners. The retreat is scheduled for October 24. The plan is to generate ideas and set tangible goals for the year. This is a great opportunity for the students to explore and identify their gifts so that CAC can become even stronger. The first Food with Friends meal was a huge success with over 50 in attendance. The idea is to have a FWF lunch on the last Tuesday of each month. Ryan Regal has worked on a website and with some minor additions it should be up and running by mid-October. It will be linked with the Otey website and a link posted on FB. Liz Embler continues to work on Emergency Food Bags.

CORE FUNCTIONS

Individuals who came to CAC-151

Families Served-35

Home Visits-2

Grocery Bags Distributed-59

Medical/Dental-0

Utility Assists-12

Referrals-4

Housing-1

Education-2

Betty Carpenter

12-Oct-15							
Accounts ACS # and Name	Budget 2013	Actual 2013	Budget 2014	Actual 2014	Budget 2015	To Date 2015	2016 Draft
Revenues							
Support From Usual Sources							
4111 - Plate Offerings	\$8,000.00	\$6,916.15	\$7,000.00	\$6,921.12	\$6,000.00		\$7,000.00
4115 - 1/4th Plate to RDF	-\$2,000.00	-\$1,729.04	-\$1,750.00	-\$1,762.23	-\$1,500.00		-\$1,750.00
4131 - Pledge Payments	\$307,400.00	\$305,075.16	\$320,000.00	\$277,029.96	\$330,700.00		\$330,700.00
4151 - Non-Pledge Gifts	\$31,000.00	\$14,495.75	\$18,000.00	\$35,168.85	\$20,000.00		\$25,000.00
4191 - Other Support	\$16,000.00	\$16,852.42	\$14,000.00	\$15,599.35	\$20,000.00		\$20,000.00
Total Support From Usual Sources	\$360,400.00	\$341,610.44	\$357,250.00	\$332,957.05	\$375,200.00		\$380,950.00
Support From Internal Sources							
4511 - Checking Account Interest			\$0.00	\$17.18	\$0.00		0
4512 - Investment Income	\$0.00	\$4,396.55	\$0.00	\$25.58	\$0.00		\$0.00
4531 - Gain(Loss) investments sold	\$0.00	-\$431.39	\$0.00	\$444.85	\$0.00		\$0.00
4551 - Property Rental Income	\$0.00	\$0.00	\$0.00	\$1,376.00	\$7,500.00		\$3,500.00
Total Support From Internal Sources	\$0.00	\$3,965.16	\$0.00	\$1,863.61	\$7,500.00		\$3,500.00
Total Revenues	\$360,400.00	\$345,575.60	\$357,250.00	\$334,820.66	\$382,700.00		\$384,450.00
Expenses							
Work Outside Congregation							
5111 - Diocesan Assessment	\$25,000.00	\$24,996.00	\$37,467.00	\$37,467.00	\$25,000.00		\$37,500.00
5121 - Seminary Gift	\$1,500.00	\$1,500.00	\$3,237.00	\$0.00	\$0.00		\$0.00
5131 - Outreach Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
5171 - Stephen Ministry Expenses	\$1,000.00	\$431.57	\$500.00	\$0.00	\$0.00		\$500.00
Total Work Outside Congregation	\$27,500.00	\$26,927.57	\$41,204.00	\$37,467.00	\$25,000.00		\$38,000.00
Work Within Congregation							
5211 - Work w/in Parish, Rector	\$500.00	\$324.47	\$0.00	\$0.00	\$0.00		\$0.00
Programs							
Christian Education							
5311 - Christian Education	\$1,500.00	\$1,390.60	\$2,300.00	\$2,317.26	\$1,750.00		\$2,000.00
5317 - Discernment	\$200.00	\$950.00	\$0.00	\$0.00	\$0.00		\$0.00
Total Christian Education	\$1,700.00	\$2,340.60	\$2,300.00	\$2,317.26	\$1,750.00		\$2,000.00
Parish Life							
5331 - Parish Life	\$1,000.00	\$979.79	\$2,000.00	\$1,609.86	\$1,000.00		\$1,000.00
Total Parish Life	\$1,000.00	\$979.79	\$2,000.00	\$1,609.86	\$1,000.00		\$1,000.00
Worship							
5351 - Altar Supplies	\$900.00	\$1,135.08	\$1,000.00	\$1,047.72	\$1,000.00		\$1,000.00
5353 - H.E. Prep. & Confirmation	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00		\$200.00
5355 - Music	\$1,000.00	\$457.63	\$1,000.00	\$1,123.53	\$700.00		\$750.00
5357 - BCP/ liturgy Materials	\$300.00	\$25.95	\$100.00	\$156.75	\$100.00		\$100.00
5359 - Organ & Piano Maintain	\$1,800.00	\$1,310.00	\$1,400.00	\$950.00	\$1,000.00		\$1,000.00
5398 - Pastoral Care	\$750.00	\$162.05	\$250.00	\$0.00	\$150.00		\$150.00
Total Worship	\$4,950.00	\$3,090.71	\$3,950.00	\$3,278.00	\$2,950.00		\$3,200.00

Accounts ACS # and Name	Budget 2013	Actual 2013	Budget 2014	Actual 2014	Budget 2015	To Date 2015	2016 Draft
Youth							
5371 - Youth Ministry	\$3,000.00	\$1,110.84	\$3,000.00	\$3,000.00	\$2,000.00		\$2,000.00
Total Youth	\$3,000.00	\$1,110.84	\$3,000.00	\$3,000.00	\$2,000.00		\$2,000.00
Total Programs	\$10,650.00	\$7,521.94	\$11,250.00	\$10,205.12	\$7,700.00		\$8,200.00
Operating Expenses							
Salaries & Wages							
5411 - Clergy	\$57,371.00	\$47,382.44	\$52,250.00	\$52,250.04	\$45,720.00		\$54,000.00
5413 - Seminarian	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
5415 - Supply Clergy	\$2,000.00	\$3,075.00	\$1,750.00	\$646.19	\$1,500.00		\$1,500.00
5421 - Youth Minister	\$17,825.00	\$17,825.03	\$10,000.00	\$9,999.96	\$5,000.00		\$5,000.00
5431 - Organ & Choir	\$8,240.00	\$8,240.03	\$9,375.00	\$8,984.38	\$9,375.00		\$9,375.00
5432 - Supply Organ	\$600.00	\$600.00	\$600.00	\$525.00	\$600.00		\$600.00
5443 - Housekeeper**							\$0.00
5451 - Child Care	\$5,000.00	\$3,742.03	\$4,850.00	\$4,747.30	\$4,850.00		\$4,850.00
5461 - Dir. Christian Formation	\$12,422.00	\$12,422.03	\$12,422.00	\$12,422.04	\$7,280.00		\$12,422.00
5471 - CAC Director (Otey)	\$17,000.00	\$17,000.04	\$17,000.00	\$18,000.04	\$23,000.00		\$23,000.00
5481 - Office Staff	\$32,000.00	\$32,000.04	\$32,000.00	\$32,000.04	\$32,000.00		\$32,000.00
5486 - Financial Staff	\$12,576.00	\$7,336.00	\$5,500.00	\$4,794.89	\$11,000.00		\$11,000.00
5493 - Otey Notes	\$3,200.00	\$3,200.04	\$3,200.00	\$3,200.04	\$3,200.00		\$3,200.00
5491 - Other					\$0.00		\$0.00
Total Salaries & Wages	\$168,734.00	\$152,822.68	\$148,947.00	\$147,569.92	\$143,525.00		\$156,947.00
Employee Benefits							
5511 - Clergy Pension	\$16,750.00	\$12,557.88	\$13,031.03	\$16,666.54	\$11,405.00		\$14,340.00
5521 - Clergy Insurance	\$14,200.00	\$14,626.18	\$7,584.00	\$6,868.90	\$11,085.00		\$11,750.00
5526 - Clergy Housing & Utility Allow.	\$30,000.00	\$24,061.94	\$15,000.00	\$15,000.00	\$13,125.00		\$20,000.00
5531 - Clergy - SECA Payments	\$7,000.00	\$5,538.22	\$5,144.63	\$5,211.84	\$4,500.00		\$5,660.00
5551 - Staff Payroll Taxes	\$8,300.00	\$7,785.09	\$7,217.55	\$7,167.29	\$8,240.00		\$6,700.00
5561 - Staff Pension	\$5,000.00	\$2,880.00	\$2,880.00	\$3,022.50	\$3,680.00		\$5,240.00
5571 - Staff Insurance	\$8,300.00	\$8,531.60	\$7,584.00	\$6,452.90	\$7,585.00		\$8,170.00
Total Employee Benefits	\$89,550.00	\$75,980.91	\$58,441.20	\$60,389.97	\$59,620.00		\$71,860.00
Insurance							
5611 - Property & Liability Insurance	\$6,500.00	\$11,642.00	\$7,000.00	\$7,688.00	\$8,000.00		\$8,600.00
5631 - Workers Compensation	\$2,000.00	\$566.00	\$1,213.00	\$1,424.00	\$1,215.00		\$1,200.00
Total Insurance	\$8,500.00	\$12,208.00	\$8,213.00	\$9,112.00	\$9,215.00		\$9,800.00
Facilities Expenses							
5711 - Repairs & Maintenance	\$2,500.00	\$1,899.31	\$2,500.00	\$2,197.66	\$2,000.00		\$2,000.00
5731 - Equipment Purchases	\$0.00	\$0.00	\$0.00	\$249.99	\$500.00		\$500.00
5751 - Contracted Services	\$13,500.00	\$12,612.80	\$14,000.00	\$13,826.96	\$14,000.00		\$14,000.00
5761 - Furnishings	\$2,000.00	\$299.64	\$2,000.00	\$569.00	\$500.00		\$500.00
5771 - Supplies	\$750.00	\$462.50	\$750.00	\$856.39	\$1,000.00		\$750.00
5781 - Electricity	\$7,700.00	\$5,099.46	\$7,200.00	\$9,839.12	\$9,400.00		\$13,250.00

1st Tennessee Loan Payments
Loan Total \$682,088 (of Approved \$725,000)

Paid in	Due Date	Payment Amt	Principal	Interest	Calculated	Balance
March	April 1, 2014	\$523.08		\$523.08		
April	May 1, 2014	\$469.48		\$469.48		
May	June 1, 2014	\$1,204.57		\$1,204.57		
June	July 1, 2014	\$1,672.78		\$1,672.78		
July	August 1, 2014	\$2,166.07		\$2,166.07		
August	September 1, 2014	\$2,055.74		\$2,055.74		682,088
September	October 1, 2014	\$6,212.42	\$4,223.00	\$1,989.42		677,865
October	November 1, 2014	\$6,265.60	\$4,223.00	\$2,042.60		673,642
November	December 1, 2014	\$4,772.03	\$2,806.83	\$1,965.20		670,835
December	January 1, 2015	\$4,827.56	\$2,806.83	\$2,020.73		668,028
		\$30,169.33	\$14,059.66	\$16,109.67	\$30,169.33	
January	February 1, 2015	\$4,823.20	\$2,806.83	\$2,016.37	\$4,823.20	665,222
February	March 1, 2015	\$4,625.35	\$2,810.11	\$1,815.24	\$4,625.35	662,411
March	April 1, 2015	\$4,803.54	\$2,806.83	\$1,996.71	\$4,803.54	659,605
April	May 1, 2015	\$4,730.13	\$2,806.83	\$1,923.30	\$4,730.13	656,798
			\$50,000.00			606,798
May	June 1, 2015	\$4,794.81	\$2,810.92	\$1,983.89	\$4,794.81	603,987
June	July 1, 2015	\$4,563.32	\$2,806.83	\$1,756.49	\$4,563.32	601,180
July	August 1, 2015	\$4,619.81	\$2,806.83	\$1,812.98	\$4,619.81	598,373
August	September 1, 2015	\$4,610.53	\$2,806.83	\$1,803.70	\$4,610.53	595,566
September	October 1, 2015	\$4,544.18	\$2,806.83	\$1,737.35	\$4,544.18	592,760
			\$50,000.00			542,760
October	November 1, 2015				\$0.00	
November	December 1, 2015				\$0.00	
December	January 1, 2016					
		\$42,114.87	\$125,268.84	\$16,846.03	\$42,114.87	
January	February 1, 2016					
February	March 1, 2016					
March	April 1, 2016					

**Otey Memorial Parish
Investments Restricted Accounts
October 12, 2015**

	<u>Amounts</u> 9/14/2015	<u>Amounts</u> 10/12/2015
Regions Operations Checking Account:	\$ 91,989	\$ 48,781
Restricted Accounts/Committed: (balance)		
2014 Phase II Payments (for Debt Reduction) *Estimated in Aug	\$ 16,129	\$ -
2015 Phase II Payments (for Debt Reduction)	\$ 21,200	\$ 6,834
Restricted for Debt Reduction	\$ 19,155	\$ 785
Buildings Repair (8751)	\$ -	\$ -
Memorials (8951)	\$ 6,331	\$ 6,331
CAC (8111)	\$ 10,554	\$ 10,637
Sacristy (8351)	\$ -	\$ -
ECW (8987)	\$ 420	\$ 420
EYC Fundraiser (8155)	\$ 3,572	\$ 3,572
Flowers (8911)	\$ 3,223	\$ 3,328
Shrove Tuesday (8920)	\$ 979	\$ 979
Misc Restricted (8991)	\$ 4,461	\$ 10,461
	\$86,024	\$ 43,347
Funds Available for Operations	\$5,965	\$ 5,434
Investments:		
Vanguard	\$158,715	\$ 162,089
Regions Money Market	\$13,425	\$ 13,425
Total	\$172,140	\$ 175,514
Minus Reserve	\$100,000	\$100,000
Investments Available for Parish Use:	\$72,140	\$ 75,514

Principal Paymt Detail

Principal Payment Detail				
Audit	Aug-15	As of 12/31/2014:		
		Phase II Total on hand		\$54,729
		Debt Red. Total on hand		\$11,400
Payments				
May-15	\$50,000			
	38,600	Phase II Payments	Leaving	\$16,129 - Phase II
	11,400	Debt Reduction Gifts		
	\$50,000			
Oct-15	\$50,000			
	16,129	Phase II Payments from 2014		
	19,155	Debt Reduction Gifts (collected as of 9/6)	(All)	
	14,716	Phase II Payments from 2015	Leaving	\$6,834 - Phase II from 2015
	\$50,000			
Next			As of	
	6834	Phase II Balance collected 2015	30-Sep	
	785	Debt Reduction Balance collected 2015	30-Sep	
	38,868	Balance Due on Debt Reduction Pledges	30-Sep	
	\$ 46,487			
	\$ 7,619	On Hand for Next Payment		

**Otey Memorial Parish
Vestry Long Form
Fund: Otey Church General Fund
January to September 2015**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	YTD Actual	YTD Budget	% of Annual Budget Used	Annual Budget
Revenues						
Support From Outside Sources						
4111 - Plate Offerings	\$560.10	\$500.00	\$4,517.37	\$4,500.00	75.29 %	\$6,000.00
4115 - 1/4th Plate to Rector's Discr Fd	\$0.00	(\$125.00)	(\$683.66)	(\$1,125.00)	0.00 %	(\$1,500.00)
4131 - Pledge Payments	\$22,370.00	\$27,558.33	\$224,746.95	\$248,024.97	67.96 %	\$330,700.00
4151 - Non-Pledge Gifts	\$1,315.00	\$1,666.67	\$18,721.08	\$15,000.03	93.61 %	\$20,000.00
4191 - Other Outside Support Revenues	\$1,500.00	\$1,666.67	\$14,578.61	\$15,000.03	72.89 %	\$20,000.00
Total Support From Outside Sources	<u>\$25,745.10</u>	<u>\$31,266.67</u>	<u>\$261,880.35</u>	<u>\$281,400.03</u>	<u>69.80 %</u>	<u>\$375,200.00</u>
Support From Internal Sources						
4512 - Investment Income	\$0.50	\$0.00	\$20.79	\$0.00	0.00 %	\$0.00
4531 - Gains (Losses) on Investments Sold	\$0.00	\$0.00	\$1,316.79	\$0.00	0.00 %	\$0.00
4551 - Property Rental Income	\$0.00	\$625.00	\$1,266.00	\$5,625.00	16.88 %	\$7,500.00
Total Support From Internal Sources	<u>\$0.50</u>	<u>\$625.00</u>	<u>\$2,603.58</u>	<u>\$5,625.00</u>	<u>34.71 %</u>	<u>\$7,500.00</u>
Total Revenues	<u><u>\$25,745.60</u></u>	<u><u>\$31,891.67</u></u>	<u><u>\$264,483.93</u></u>	<u><u>\$287,025.03</u></u>	<u><u>69.11 %</u></u>	<u><u>\$382,700.00</u></u>
Expenses						
Work Outside Congregation						
5111 - Diocesan Assessment	\$2,083.33	\$2,083.33	\$18,750.01	\$18,749.97	75.00 %	\$25,000.00
Total Work Outside Congregation	<u>\$2,083.33</u>	<u>\$2,083.33</u>	<u>\$18,750.01</u>	<u>\$18,749.97</u>	<u>75.00 %</u>	<u>\$25,000.00</u>
Work Within Congregation						
Programs						
Christian Education						
5311 - Christian Education	\$211.32	\$145.83	\$2,018.04	\$1,312.47	115.32 %	\$1,750.00
Total Christian Education	<u>\$211.32</u>	<u>\$145.83</u>	<u>\$2,018.04</u>	<u>\$1,312.47</u>	<u>115.32 %</u>	<u>\$1,750.00</u>
Parish Life						
5331 - Parish Life	\$19.04	\$83.33	\$701.04	\$749.97	70.10 %	\$1,000.00
Total Parish Life	<u>\$19.04</u>	<u>\$83.33</u>	<u>\$701.04</u>	<u>\$749.97</u>	<u>70.10 %</u>	<u>\$1,000.00</u>
Worship						
5351 - Altar Supplies	\$0.00	\$83.33	\$775.91	\$749.97	77.59 %	\$1,000.00
5355 - Music	\$0.00	\$58.33	\$642.85	\$524.97	91.84 %	\$700.00
5357 - Prayer Books and Materials	\$0.00	\$8.33	\$0.00	\$74.97	0.00 %	\$100.00
5359 - Organ and Piano Maintenance	\$0.00	\$83.33	\$0.00	\$749.97	0.00 %	\$1,000.00
5398 - Pastoral Care	\$0.00	\$12.50	\$0.00	\$112.50	0.00 %	\$150.00
Total Worship	<u>\$0.00</u>	<u>\$245.82</u>	<u>\$1,418.76</u>	<u>\$2,212.38</u>	<u>48.09 %</u>	<u>\$2,950.00</u>
Youth						
5371 - Youth Ministry	\$464.09	\$166.67	\$2,404.44	\$1,500.03	120.22 %	\$2,000.00
Total Youth	<u>\$464.09</u>	<u>\$166.67</u>	<u>\$2,404.44</u>	<u>\$1,500.03</u>	<u>120.22 %</u>	<u>\$2,000.00</u>
Total Programs	<u>\$694.45</u>	<u>\$641.65</u>	<u>\$6,542.28</u>	<u>\$5,774.85</u>	<u>84.96 %</u>	<u>\$7,700.00</u>
Operating Expenses						
Salaries & Wages						

Otey Memorial Parish
Vestry Long Form
Fund: Otey Church General Fund
January to September 2015

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	YTD Actual	YTD Budget	% of Annual Budget Used	Annual Budget
5411 - Clergy	\$4,500.00	\$3,810.00	\$35,001.36	\$34,290.00	76.56 %	\$45,720.00
5415 - Supply Clergy	\$450.00	\$125.00	\$1,425.00	\$1,125.00	95.00 %	\$1,500.00
5421 - Youth Minister	\$416.67	\$416.67	\$3,750.03	\$3,750.03	75.00 %	\$5,000.00
5431 - Organ & Choir	\$781.25	\$781.25	\$7,031.25	\$7,031.25	75.00 %	\$9,375.00
5432 - Supply Organ	\$150.00	\$50.00	\$750.00	\$450.00	125.00 %	\$600.00
5451 - Child Care	\$330.00	\$404.17	\$3,506.08	\$3,637.53	72.29 %	\$4,850.00
5461 - Dir. Christian Formation	\$0.00	\$606.67	\$3,347.05	\$5,460.03	45.98 %	\$7,280.00
5471 - CAC Director (Otey)	\$1,916.66	\$1,916.67	\$17,291.61	\$17,250.03	75.18 %	\$23,000.00
5481 - Office Staff	\$2,666.67	\$2,666.67	\$24,000.03	\$24,000.03	75.00 %	\$32,000.00
5486 - Financial Staff	\$916.67	\$916.67	\$8,250.03	\$8,250.03	75.00 %	\$11,000.00
5493 - Otey Notes	\$266.67	\$266.67	\$2,400.03	\$2,400.03	75.00 %	\$3,200.00
Total Salaries & Wages	\$12,394.59	\$11,960.44	\$106,752.47	\$107,643.96	74.38 %	\$143,525.00
Employee Benefits						
5511 - Clergy Pension	\$0.00	\$950.42	\$7,447.80	\$8,553.78	65.30 %	\$11,405.00
5521 - Clergy Insurance	\$4,100.80	\$923.75	\$8,303.50	\$8,313.75	74.91 %	\$11,085.00
5526 - Clergy Housing & Utility Allow.	\$1,666.66	\$1,093.75	\$10,349.45	\$9,843.75	78.85 %	\$13,125.00
5531 - Clergy - SECA Payments	\$471.75	\$375.00	\$3,412.46	\$3,375.00	75.83 %	\$4,500.00
5551 - Staff Payroll Taxes	\$558.03	\$686.67	\$5,328.15	\$6,180.03	64.66 %	\$8,240.00
5561 - Staff Pension	\$0.00	\$306.67	\$2,571.00	\$2,760.03	69.86 %	\$3,680.00
5571 - Staff Insurance	\$1,547.30	\$632.08	\$5,772.70	\$5,688.72	76.11 %	\$7,585.00
Total Employee Benefits	\$8,344.54	\$4,968.34	\$43,185.06	\$44,715.06	72.43 %	\$59,620.00
Insurance						
5611 - Property & Liability Insurance	\$0.00	\$666.67	\$8,595.00	\$6,000.03	107.44 %	\$8,000.00
5631 - Workers Compensation	\$0.00	\$101.25	\$995.00	\$911.25	81.89 %	\$1,215.00
Total Insurance	\$0.00	\$767.92	\$9,590.00	\$6,911.28	104.07 %	\$9,215.00
Facilities Expenses						
5711 - Repairs & Maintenance	\$436.00	\$166.67	\$1,094.86	\$1,500.03	54.74 %	\$2,000.00
5731 - Equipment Purchases	\$0.00	\$41.67	\$0.00	\$375.03	0.00 %	\$500.00
5751 - Contracted Services	\$1,312.00	\$1,166.67	\$9,845.20	\$10,500.03	70.32 %	\$14,000.00
5761 - Furnishings	\$0.00	\$41.67	\$0.00	\$375.03	0.00 %	\$500.00
5771 - Supplies	\$7.90	\$83.33	\$471.07	\$749.97	47.11 %	\$1,000.00
5781 - Electricity	\$1,224.75	\$783.33	\$10,176.86	\$7,049.97	108.26 %	\$9,400.00
5783 - Gas	\$28.00	\$350.00	\$2,608.05	\$3,150.00	62.10 %	\$4,200.00
5785 - Water & Sewer	\$189.43	\$216.67	\$1,446.08	\$1,950.03	55.62 %	\$2,600.00
5790 - Grounds Maintenance	\$300.00	\$291.67	\$2,902.00	\$2,625.03	82.91 %	\$3,500.00
Total Facilities Expenses	\$3,498.08	\$3,141.68	\$28,544.12	\$28,275.12	75.71 %	\$37,700.00
Office Services						
5811 - Audit	\$6,000.00	\$500.00	\$6,000.00	\$4,500.00	100.00 %	\$6,000.00
5821 - Computer Expenses	\$240.74	\$208.33	\$2,028.36	\$1,874.97	81.13 %	\$2,500.00
5831 - Copying expenses	\$121.83	\$208.33	\$2,509.68	\$1,874.97	100.39 %	\$2,500.00

Otey Memorial Parish
Vestry Long Form
Fund: Otey Church General Fund
January to September 2015

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual	MTD Budget	YTD Actual	YTD Budget	% of Annual Budget Used	Annual Budget
5841 - Office Supplies	\$19.05	\$125.00	\$836.72	\$1,125.00	55.78 %	\$1,500.00
5851 - Office Equipment Purchases	\$0.00	\$41.67	\$150.07	\$375.03	30.01 %	\$500.00
5861 - Postage	\$0.00	\$41.67	\$405.54	\$375.03	81.11 %	\$500.00
5871 - Telephone	\$793.86	\$508.33	\$6,528.25	\$4,574.97	107.02 %	\$6,100.00
5891 - Miscellaneous Expense	\$0.00	\$41.67	\$453.58	\$375.03	90.72 %	\$500.00
Total Office Services	\$7,175.48	\$1,675.00	\$18,912.20	\$15,075.00	94.09 %	\$20,100.00
Organizational Expenses						
5911 - Clergy Car Expense	\$196.65	\$83.33	\$1,092.76	\$749.97	109.28 %	\$1,000.00
5913 - Clergy Expense Allowance	\$0.00	\$41.67	\$0.00	\$375.03	0.00 %	\$500.00
5921 - Continuing Education	\$6.95	\$41.67	\$616.32	\$375.03	123.26 %	\$500.00
5922 - Continuing Education - Other	\$0.00	\$41.67	\$78.00	\$375.03	15.60 %	\$500.00
5931 - Convention & Travel	\$0.00	\$62.50	\$99.00	\$562.50	13.20 %	\$750.00
5941 - Ministering to New Members	\$0.00	\$16.67	\$0.00	\$150.03	0.00 %	\$200.00
5961 - Publications	\$188.99	\$62.50	\$786.65	\$562.50	104.89 %	\$750.00
5971 - Communications	\$0.00	\$16.67	\$0.00	\$150.03	0.00 %	\$200.00
5981 - Stewardship	\$0.00	\$33.33	\$193.00	\$299.97	48.25 %	\$400.00
5999 - Vestry	\$0.00	\$8.33	\$106.00	\$74.97	106.00 %	\$100.00
Total Organizational Expenses	\$392.59	\$408.34	\$2,971.73	\$3,675.06	60.65 %	\$4,900.00
Total Operating Expenses	\$31,805.28	\$22,921.72	\$209,955.58	\$206,295.48	76.33 %	\$275,060.00
Total Work Within Congregation	\$32,499.73	\$23,563.37	\$216,497.86	\$212,070.33	76.57 %	\$282,760.00
Total Expenses	\$34,583.06	\$25,646.70	\$235,247.87	\$230,820.30	76.44 %	\$307,760.00
Net Total	(\$8,837.46)	\$6,244.97	\$29,236.06	\$56,204.73	39.01 %	\$74,940.00
Other Expenses						
7711 - Debt Service Provision	\$4,610.53	\$4,745.00	\$37,570.69	\$42,705.00	65.98 %	\$56,940.00
Special expenses						
7400 - Search/Transition	\$0.00	\$1,500.00	\$24,991.18	\$13,500.00	138.84 %	\$18,000.00
Total Special expenses	\$0.00	\$1,500.00	\$24,991.18	\$13,500.00	138.84 %	\$18,000.00
Total Other Expenses	\$4,610.53	\$6,245.00	\$62,561.87	\$56,205.00	83.48 %	\$74,940.00
Net Operating Total	(\$13,447.99)	(\$0.03)	(\$33,325.81)	(\$0.27)	0.00 %	\$0.00