

All "attachments" referred to in the minutes follow the last page of the minutes.

MINUTES OF THE VESTRY
Otey Memorial Parish Church
May 16, 2013, 6:30 PM
Brooks Hall

Present: Ann Millar, Sr. Warden; Amy Burns, Jr. Warden; Roy Millar, Treasurer; Alex Bruce; Pratt Paterson; Theresa Shackelford; Beth Wiley, Clerk

Absent: Joe Ballard, Rector; Steve Blount; Karen Keele; Carol Sampson; Dave Spaulding

Visitor: Frieda Gipson

The meeting began at 6:30 PM with prayers for those absent and for the Parish.

RECTOR'S REPORT (ATTACHMENT)

There were no questions or discussion on Joe's report.

SENIOR WARDEN'S REPORT - Ann Millar (ATTACHMENT)

Ann reviewed her report initiating a discussion on how Vestry members might review Otey's website on a regular basis for improvement. Alex suggested that everyone attempt to look at it with newcomers' eyes this summer so that we can make updates and feel good about it by fall. Ann asked that everyone review the site in June and send feedback to Frieda, copying Ann. With this schedule, there will be time for a second review in July once changes have been made and before fall programs begin again. Ann will email everyone in early June with a reminder and more details regarding the initial review. Vestry members may later go on a rotating review. Amy mentioned to Frieda that her current renter (new University Webmaster) has offered his design & technical assistance.

JR. WARDEN'S REPORT (ATTACHMENT) – Amy Burns

Amy distributed a fresh copy of her report including campaign progress figures. She will update the graphic in the church to reflect the total amount collected toward our goal (as opposed to pledge payments collected.)

On behalf of the Buildings Committee, Amy made the following motion: ***The Otey Buildings Committee recommends that the Brooks Hall reserve balance of \$8715.17 be held in a restricted reserve account for future projects required for stewardship of Otey buildings.***

Theresa seconded the motion and it passed unanimously.

TREASURER'S REPORT – Roy Millar (ATTACHMENTS)

Roy called everyone's attention to a new column on his Investments & Restricted Account sheet. He is showing both a previous month-end figure and also a to-date figure for all accounts. This month we paid RVC for work done January – April from our Episcopal Endowment Corporation fund (not earning much interest.)

On the Vestry Long form, Ann pointed out that while it appears we are on track with pledge payments, we are really running a bit behind due to the real pledge total being \$14,000 higher than the approved budget shows.

Theresa asked what “Other Outside Support” includes. Roy responded that it consists of CAC’s contribution to the director’s salary, recovery program payments, St. James’ contribution for Fire on the Mountain, and other “use of facility” gifts.

Roy offered apologies for the lateness of these reports. He could not share them as originally submitted to him due to errors and incomplete figures. It took some time to complete the necessary adjustments & reconciliations with the financial secretary.

APPROVAL OF APRIL 2013 MINUTES – (ATTACHMENTS)

Amy moved that the April minutes be accepted as submitted. Pratt seconded the motion and it carried.

Amy moved that the May Workday minutes be accepted with both Ann’s notes and the Bishop’s letter attached at his request. Theresa seconded the motion and it carried.

Regarding this issue, a plan of action has been determined and is underway. It will be considered resolved when the Bishop is satisfied that a problem no longer exists.

CONTINUING BUSINESS - FOCUS AREA REPORTS (ATTACHMENTS)

Construction Committee, Alex Bruce [Attachment] – no questions and no discussion.

Christian Education, Theresa [Attachment] – Robin’s report came to the office late as she is still out of town. Ann will ask Frieda to send it to everyone tomorrow. Alex noted that Brown Patterson started a discussion last week during the Sunday School hour to generate topics of interest for next year.

Youth Ministry, Theresa – Alex requested that the Vestry consider two specific requirements for next year’s youth volunteers:

1. Safeguarding God’s Children as minimal training
2. Require volunteers to agree to a background check

Roy noted that local background checks on volunteers can be done through the Diocese. Alex suggested that University students be required to request release of their student disciplinary record through the Dean of Student’s Office before being approved to work with youth. A formal motion may be considered next month.

Theresa suggested a committee be established to work with Betty on Fire on the Mountain like Robin has for Christian Education. Pratt volunteered to serve on this committee should it be established.

NEW BUSINESS

None identified.

CONTINUING BUSINESS

Pratt asked about the organ. Are we going forward with any repairs? Ann responded that we continue to receive scheduled tunings, but no further enhancements are planned given the tight budget.

The Action Items were reviewed. Ann will contact Peggy Peterson for details on the Woffords' service. The last two items were completed & removed. (Latest drawing of the new Parish House has been posted & the Vestry toured the Parish House on our workday.)

With no other business to discuss, Ann led Compline from The Book of Common Prayer and the meeting was adjourned at 7:45 PM.

Respectfully submitted,
Beth Wiley, Clerk of the Vestry

ACTION ITEMS	LEAD
Finalize Memorial for Bob Jones	Joe Ballard & Diane Jones
Consider dedicating a wall in the new Parish House for memorial plaques & other special plaques.	Vestry
Invite Bishop Bauerschmidt to participate in dedication of new Parish House	Vestry/Joe Ballard
Discuss recommendation by parishioner to change Vestry election method from non-contested to contested	Joe Ballard/Ann Millar
Create a certificate honoring the Woffords for their many years of service chairing the Shrove Tuesday Pancake Supper	Karen & Joe, Ann & Peggy Peterson
Verify that all college students assisting with Fire on the Mountain and/or Sunday School have had <i>Safeguarding God's Children</i> training.	Joe/Betty Carpenter
Review Otey's website for suggested updates. Send suggestions to Frieda & Ann.	Full Vestry

Regarding Pastoral Care:

Freddy Tucker has completed his degree at the Vocational School in Winchester, and has a job at Wal-Mart that they have arranged. While Wal-mart agreed to work with them on hours, at least as of now there have been complications---- we need folks to help transport Freddy to and from Wal-mart at various times. We'll keep you posted.

I suspect you are aware of the event in the lives of Jay Williams and Mary Beth Bankson Williams--- I consider this a "need to know" topic, though it has been in the press. I've chatted with them. Please keep them in your prayers.

Robin Reed's and Dave Saulding's younger daughter Kami has been in the hospital at school in Florida. Again, I consider this a "need to know" topic. She is released, improving, again, prayers please.

Karen Keele has had her surgery. I'll ask one of you to update the others, as it seems to be a poorly kept secret.

And attached are addresses for Grace Harvey, Karen and Bob Keele, and John Bratton. Please drop them and all of our shut-ins that you are aware of a card and let them know we have them in our thoughts and prayers.

God's peace,

Joe Ballard

Addresses

John Bratton is now at St. Barnabas in Chattanooga, rm 217, telephone number (423) 847-4217. The mailing address is:

St. Barnabas Skilled Nursing & Rehabilitation Therapy Center
ATTN: John Bratton, RM 217
950 Siskin Dr.
Chattanooga, TN 37403

Grace Harvey is in The Meadows in Nashville, rm A36, telephone number (615) 646-4466. The mailing address is:

The Meadows
ATTN: Grace Harvey, RM A36
8044 Coley Davis Rd.
Nashville, TN 37221

Karen Keele is at St. Mary's Hospital in Rochester MN. Her telephone number is (507) 255-5123. The mailing address is:

Karen Keele
St. Mary's Hospital
1216 2nd St. SW
Rochester, MN 55902

Bob Keele can be reached at (507) 281-5455 and mailing address is:

Bob Keele
Springhill Suites
1125 2nd St. SW
Rochester, MN 55902

Senior Warden's Report
for the May 16, 2013 Vestry Meeting

Otey Website: Frieda has received some training from Amy Spicer to help her manage the website. We will be considering additional training for Frieda as she assumes complete responsibility for maintaining the site.

I will be asking every member of the vestry to assist in keeping the website up to date by reviewing the Otey site at least once per month and sending suggestions to me and Frieda for corrections, updates, and other changes.

Stewardship: The promised update on the diocesan stewardship workshop did not happen. Amy, Pratt, Joe and I will meet soon to discuss ideas.

Payroll Task Force: We have not met since the last vestry meeting.

Most of my time since the last vestry meeting has been focused on the matters discussed at our workday on May 4. As Joe mentioned then, Amy and I will be meeting with him weekly to discuss his performance (and ours). We have not met yet.

Jr. Warden's Report
May 2013

I have been focused on dealing with the matter discussed at the Vestry May workday. I was personally involved along with the Sr. Warden in conference calls, preparing documents, and communications for the May 4th workday.

Otey Buildings

The annual Facilities budget is \$34,950; April ytd actuals are tracking 26.65% of annual budget.

The Brooks Hall Capital Account balance is \$8,715.17. The Buildings Committee presents the following motion for the May Vestry meeting: The Otey Buildings Committee recommends that the Brooks Hall reserve balance of \$8,715.17 be held in a restricted reserve account for future projects required for stewardship of Otey buildings.

Capital Campaign Follow-up Committee

The capital campaign pledges collected is \$575,127.47 (60.2% of total pledged amount, \$955,600). Total gifts and pledges are \$1,240,410.74 of which \$857,341.21 is cash.

The Follow-up Committee needs to follow up with newcomers and others in the community who may not have pledged to our campaign. We are considering hosting a group to raise their awareness of our campaign.

Payroll Task Force

No meeting since April vestry meeting.

Otey Memorial Parish
Analysis of Revenues & Expenses / Vestry Format
Fund: Otey Church General Fund
January to April 2013

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual 2013	MTD Budget 2013	YTD Actual 2013	YTD Budget 2013	% of Annual Budget Used 2013	Annual Budget 2013
Revenues						
Support From Outside Sources						
4111 - Plate Offerings	\$252.00	\$740.95	\$2,164.32	\$2,303.77	27.05 %	\$8,000.00
4115 - 1/4th Plate to Rector's Discr Fd	(\$478.08)	\$0.00	(\$478.08)	(\$444.16)	0.00 %	(\$2,000.00)
4131 - Pledge Payments	\$21,301.00	\$29,946.65	\$104,111.00	\$111,507.76	33.87 %	\$307,400.00
4151 - Non-Pledge Gifts	\$630.00	\$2,471.24	\$4,979.00	\$6,374.63	16.06 %	\$31,000.00
4191 - Other Outside Support Revenues	\$1,090.00	\$1,268.67	\$4,445.00	\$5,535.84	27.78 %	\$16,000.00
Total Support From Outside Sources	<u>\$22,794.92</u>	<u>\$34,427.51</u>	<u>\$115,221.24</u>	<u>\$125,277.84</u>	<u>31.97 %</u>	<u>\$360,400.00</u>
Support From Internal Sources						
4511 - Checking Account Interest	\$4.89	\$0.00	\$8.27	\$0.00	0.00 %	\$0.00
4512 - Investment Income	\$0.42	\$0.00	\$1.26	\$0.00	0.00 %	\$0.00
Total Support From Internal Sources	<u>\$5.31</u>	<u>\$0.00</u>	<u>\$9.53</u>	<u>\$0.00</u>	<u>0.00 %</u>	<u>\$0.00</u>
Total Revenues	<u><u>\$22,800.23</u></u>	<u><u>\$34,427.51</u></u>	<u><u>\$115,230.77</u></u>	<u><u>\$125,277.84</u></u>	<u><u>31.97 %</u></u>	<u><u>\$360,400.00</u></u>
Expenses						
Work Outside Congregation						
5111 - Diocesan Assessment	\$2,083.00	\$2,083.33	\$8,332.00	\$8,333.32	33.33 %	\$25,000.00
5121 - Seminary Gift	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$1,500.00
5171 - Stephen Ministry Expenses	\$0.00	\$83.33	\$431.57	\$333.32	43.16 %	\$1,000.00
Total Work Outside Congregation	<u>\$2,083.00</u>	<u>\$2,166.66</u>	<u>\$8,763.57</u>	<u>\$8,666.64</u>	<u>31.87 %</u>	<u>\$27,500.00</u>
Work Within Congregation						
5211 - Work Within Congregation	\$0.00	\$41.67	\$273.98	\$166.68	54.80 %	\$500.00
Programs						
Christian Education						
5311 - Christian Education	\$320.00	\$13.19	\$631.60	\$596.10	42.11 %	\$1,500.00
5317 - Discernment	\$0.00	\$16.67	\$0.00	\$66.68	0.00 %	\$200.00
Total Christian Education	<u>\$320.00</u>	<u>\$29.86</u>	<u>\$631.60</u>	<u>\$662.78</u>	<u>37.15 %</u>	<u>\$1,700.00</u>
Parish Life						
5331 - Parish Life	\$60.00	\$0.00	\$202.56	\$222.27	20.26 %	\$1,000.00
Total Parish Life	<u>\$60.00</u>	<u>\$0.00</u>	<u>\$202.56</u>	<u>\$222.27</u>	<u>20.26 %</u>	<u>\$1,000.00</u>
Worship						
5351 - Altar Supplies	\$167.85	\$0.00	\$602.48	\$281.19	66.94 %	\$900.00
5353 - Communion Prep. & Confirmation	\$0.00	\$0.00	\$0.00	\$200.00	0.00 %	\$200.00
5355 - Music	\$160.74	\$11.94	\$323.03	\$579.93	32.30 %	\$1,000.00
5357 - Prayer Books and Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$300.00
5359 - Organ and Piano Maintenance	\$0.00	\$0.00	\$600.00	\$0.00	33.33 %	\$1,800.00
5398 - Pastoral Care	\$0.00	\$750.00	\$45.95	\$750.00	6.13 %	\$750.00
Total Worship	<u>\$328.59</u>	<u>\$761.94</u>	<u>\$1,571.46</u>	<u>\$1,811.12</u>	<u>31.75 %</u>	<u>\$4,950.00</u>
Youth						

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Accounts	MTD Actual 2013	MTD Budget 2013	YTD Actual 2013	YTD Budget 2013	% of Annual Budget Used 2013	Annual Budget 2013
5371 - Youth Ministry	\$306.89	\$477.65	\$583.62	\$1,436.89	19.45 %	\$3,000.00
Total Youth	\$306.89	\$477.65	\$583.62	\$1,436.89	19.45 %	\$3,000.00
Total Programs	\$1,015.48	\$1,269.45	\$2,989.24	\$4,133.06	28.07 %	\$10,650.00
Operating Expenses						
Salaries & Wages						
5411 - Clergy	\$4,780.92	\$4,780.92	\$19,123.67	\$19,123.68	33.33 %	\$57,371.00
5413 - Seminarian	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$500.00
5415 - Supply Clergy	\$300.00	\$0.00	\$750.00	\$461.54	37.50 %	\$2,000.00
5421 - Youth Minister	\$1,485.42	\$1,464.26	\$5,941.67	\$5,857.04	33.33 %	\$17,825.00
5431 - Organ & Choir	\$686.67	\$686.67	\$2,746.67	\$2,746.68	33.33 %	\$8,240.00
5432 - Supply Organ	\$0.00	\$50.00	\$150.00	\$200.00	25.00 %	\$600.00
5451 - Child Care	\$364.36	\$432.45	\$1,296.68	\$1,874.46	25.93 %	\$5,000.00
5461 - Dir. Christian Formation	\$1,035.17	\$1,035.17	\$4,140.67	\$4,140.68	33.33 %	\$12,422.00
5471 - CAC Director (Otey)	\$1,416.67	\$1,416.67	\$5,666.68	\$5,666.68	33.33 %	\$17,000.00
5481 - Office Staff	\$2,666.67	\$2,666.67	\$10,666.68	\$10,666.68	33.33 %	\$32,000.00
5486 - Financial Staff	\$1,048.00	\$1,048.00	\$4,192.00	\$4,192.00	33.33 %	\$12,576.00
5493 - Otey Notes	\$266.67	\$266.67	\$1,066.68	\$1,066.68	33.33 %	\$3,200.00
Total Salaries & Wages	\$14,050.55	\$13,847.48	\$55,741.40	\$55,996.12	33.04 %	\$168,734.00
Employee Benefits						
5511 - Clergy Pension	\$8,371.92	\$5,234.69	\$8,371.92	\$9,341.25	49.98 %	\$16,750.00
5521 - Clergy Insurance	\$1,182.11	\$1,183.33	\$4,885.94	\$4,733.32	34.41 %	\$14,200.00
5526 - Clergy Housing & Utility Allow.	\$2,534.66	\$2,500.00	\$10,138.64	\$10,000.00	33.80 %	\$30,000.00
5531 - Clergy - SECA Payments	\$567.10	\$583.33	\$2,268.40	\$2,333.32	32.41 %	\$7,000.00
5551 - Staff Payroll Taxes	\$686.19	\$691.67	\$2,732.43	\$2,766.68	32.92 %	\$8,300.00
5561 - Staff Pension	\$0.00	\$416.67	\$0.00	\$1,666.68	0.00 %	\$5,000.00
5571 - Staff Insurance	\$648.40	\$691.67	\$2,441.60	\$2,766.68	29.42 %	\$8,300.00
Total Employee Benefits	\$13,990.38	\$11,301.36	\$30,838.93	\$33,607.93	34.44 %	\$89,550.00
Insurance						
5611 - Property & Liability Insurance	\$0.00	\$0.00	\$2,278.00	\$0.00	35.05 %	\$6,500.00
5631 - Workers Compensation	\$0.00	\$0.00	\$0.00	(\$58.94)	0.00 %	\$2,000.00
Total Insurance	\$0.00	\$0.00	\$2,278.00	(\$58.94)	26.80 %	\$8,500.00
Facilities Expenses						
5711 - Repairs & Maintenance	\$257.90	\$208.33	\$321.54	\$833.32	12.86 %	\$2,500.00
5751 - Contracted Services	\$890.00	\$510.38	\$3,827.00	\$4,084.09	28.35 %	\$13,500.00
5761 - Furnishings	\$0.00	\$166.67	\$0.00	\$666.68	0.00 %	\$2,000.00
5771 - Supplies	\$95.47	\$18.27	\$204.14	\$267.57	27.22 %	\$750.00
5781 - Electricity	\$311.29	\$537.71	\$1,730.76	\$2,890.50	22.48 %	\$7,700.00
5783 - Gas	\$236.91	\$115.28	\$1,507.37	\$1,978.07	50.25 %	\$3,000.00
5785 - Water & Sewer	\$185.13	\$206.61	\$496.82	\$838.51	19.87 %	\$2,500.00

Otey Memorial Parish
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5790 - Grounds Maintenance	\$150.00	\$1,148.33	\$1,225.00	\$1,148.33	40.83 %	\$3,000.00
Total Facilities Expenses	\$2,126.70	\$2,911.58	\$9,312.63	\$12,707.07	26.65 %	\$34,950.00
Office Services						
5811 - Audit	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$4,900.00
5821 - Computer Expenses	\$297.25	\$250.00	\$914.23	\$1,000.00	30.47 %	\$3,000.00
5831 - Copying expenses	\$239.35	\$250.00	\$1,019.29	\$1,000.00	33.98 %	\$3,000.00
5841 - Office Supplies	\$191.86	\$208.33	\$475.68	\$833.32	19.03 %	\$2,500.00
5851 - Office Equipment Purchases	\$0.00	\$41.67	\$24.00	\$166.68	4.80 %	\$500.00
5861 - Postage	\$0.00	\$248.63	\$127.74	\$298.11	21.29 %	\$600.00
5871 - Telephone	\$638.34	\$500.00	\$1,884.80	\$2,000.00	31.41 %	\$6,000.00
5891 - Miscellaneous Expense	\$260.00	\$41.67	\$313.99	\$166.68	62.80 %	\$500.00
Total Office Services	\$1,626.80	\$1,540.30	\$4,759.73	\$5,464.79	22.67 %	\$21,000.00
Organizational Expenses						
5911 - Clergy Car Expense	\$737.35	\$0.00	\$737.35	\$0.00	29.49 %	\$2,500.00
5921 - Continuing Education	\$0.00	\$744.53	\$590.00	\$744.53	29.50 %	\$2,000.00
5931 - Convention & Travel	\$0.00	\$0.00	\$1,022.51	\$1,500.00	68.17 %	\$1,500.00
5941 - Ministering to New Members	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$300.00
5961 - Publications	\$0.00	\$0.00	\$348.90	\$0.00	34.89 %	\$1,000.00
5971 - Communications	\$35.60	\$83.33	\$490.45	\$333.32	49.04 %	\$1,000.00
5981 - Stewardship	\$137.00	\$0.00	\$137.00	\$134.46	9.13 %	\$1,500.00
5991 - Public Relations & Promotions	\$0.00	\$0.00	\$348.52	\$0.00	0.00 %	\$0.00
5999 - Vestry	\$0.00	\$0.00	\$287.98	\$345.90	28.80 %	\$1,000.00
Total Organizational Expenses	\$909.95	\$827.86	\$3,962.71	\$3,058.21	36.69 %	\$10,800.00
Total Operating Expenses	\$32,704.38	\$30,428.58	\$106,893.40	\$110,775.18	32.05 %	\$333,534.00
Total Work Within Congregation	\$33,719.86	\$31,739.70	\$110,156.62	\$115,074.92	31.96 %	\$344,684.00
Total Expenses	\$35,802.86	\$33,906.36	\$118,920.19	\$123,741.56	31.95 %	\$372,184.00
Net Total	(\$13,002.63)	\$521.15	(\$3,689.42)	\$1,536.28	0.00 %	(\$11,784.00)
Other Expenses						
7311 - Sabbatical Reserve Provision	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$600.00
7711 - Payment of Debt budget	\$0.00	\$416.67	\$0.00	\$1,666.68	0.00 %	\$5,000.00
Total Other Expenses	\$0.00	\$416.67	\$0.00	\$1,666.68	0.00 %	\$5,600.00
Net Operating Total	(\$13,002.63)	\$104.48	(\$3,689.42)	(\$130.40)	0.00 %	(\$17,384.00)

Construction committee report
Alex Bruce

The Construction Committee met May 9, 2013

1. Drew Sampson gave an update on the installation of a water line for the new building. First, we are obliged to have a back-flow preventer as close to the main line as possible, meaning it cannot be within the building itself. It will be housed in a small shed that we will hide with landscaping. Second, to install a new 2" water line from the main line would require a new meter with an "impact fee" from SUD of \$34,000. Accordingly, Drew has asked RVC to work with our two existing (and already metered) 3/4 inch lines. Tapping into these lines will require digging a new trench, but will not cost anything like \$34,000. We are moving forward with that plan.
2. The committee briefly discussed the notice from the architect that said we should expect to pay for additional site visits because the project is taking longer than initially planned (in part because of the problems of trying to use American Constructors). We have responded with a letter that says we do not see a need to pay for extra visits by the architect as the fee was based on the project itself, which hasn't changed in scope.
3. Drew noted that RVC has a schedule for the "new construction" of the Parish House, but until all the excavation and foundation work is completed, they can't begin new construction.

Alexander M. Bruce, Ph.D.

DATE: May 14, 2013
FROM: Robin A. Reed
TO: Theresa Shackelford and Frieda Gipson
RE: Vestry Update

Theresa:

Here is an update on the Christian Formation Committee's work.

1) Christian Formation Committee Membership. I am awaiting a decision by Amy Patterson to join the committee. Current members include: Brown Patterson, Steve Burnett, Bill Hethcock, Kathryn Bruce, and myself. If Amy agrees to join, we will need one more person, to replace Kana Goldsmith.

2) The Easter Semester had a very successful closure. The "End of Life Issues" program was quite popular with Bob Burns doing two sessions on Estate Management and Zell Hoole discussing "The Five Wishes." Pete Trenchi faithfully continues to lead The Lectionary Class each Sunday during the entire year. On May 5th, Kathryn Bruce and Brown Patterson led a discussion on possible topics for next year's Christian Formation emphasis. The Committee will review these at our next meeting.

3) The Bible Challenge has dwindled in membership. We have about four regular members (Brown, Eleanor Dallas, you and I). The Sommers have attended once and are considering attending regularly. We are going to invite folks to join us for a month and see if they would enjoy the process. Those who are reading, as you know, find this to be a wonderful program. We are thinking about changing the meeting time to an evening during the week for the summer.

4) The Sunday School Teachers' Reception was held on April 28th. Ginny Capel provided fabulous cakes, and we had ice cream as well. Each teacher received a \$20.00 Blue Chair gift certificate. Michael Shrum, Blue Chair manager, charged us just \$10.00 for each \$20.00 card. As seems to be the trend, many teachers were not present to receive their gifts, but the reception was well attended in spite of inclement weather.

5) The Otey outing to the Chattanooga Lookouts' baseball game in honor of Fr. Joe's birthday has been postponed due to several factors. The Committee will look at a possible date at the next meeting and with input from Fr. Joe, the staff, and Vestry.

**** *We would appreciate Vestry input on possible dates.*

6) Vacation Bible School has been set for July 22-26 and is organized by all the Episcopal parishes in the area. VBS is held at St. James Episcopal church in Midway. Betty Carpenter and Frieda Gipson were able to attend the first meeting (as I was unable to attend due to my VA work out of town). More information is pending. I have asked for help from parents with young

children. So far, I can attend Thursday and Friday to help. Sr. Anna Kathleen and Amy Spicer are also interested in helping.

7) Sunday School Teachers for 2013-2014 year are actively being recruited. We need to replace the Goldsmiths who anchored Godly Play III and the Fraziers who anchored Godly Play I. I have asked several people to teach Godly Play III, but each was unable to do so because of other commitments. I have another person in mind that I will ask when I return to Sewanee. Rebecca VanDeVen is considering teaching Godly Play I. I feel fairly confident that our fabulous Godly Play II team (Barbara Prunty, Peggy Peterson, and Beth Charlton) will return next year.

8) The next Christian Formation meeting is Thursday May 23rd at 5:00 PM in Brooks Hall Kitchen. Vestry members are encouraged to join us at any meeting and/or to provide input on Christian Formation programs.

Respectfully submitted,

Robin